

**Town of Sullivan**  
**Board Meeting Minutes**  
**March 5, 2019 at 7:30pm**  
**Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 7:30pm by Chairman Norm Stoner
- II. **Roll Call:** Supervisors Tom Bauer and Barry Boos were present. Also present were Supervisor candidate Gary Jackson, and Chairman candidate Scott Buth.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website and on the board at the Town Hall by Clerk, Dawn Lynn.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Tom Bauer and 2<sup>nd</sup> by Barry Boos to approve minutes from the Regular February 2019 meeting as presented. *Motion carried 3-0*
- V. **Reports & Correspondence:**
  - A. **Treasurer's Report:** Treasurer, Shirley Boos gave the report which included the payment of approved invoices. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Tom Bauer and 2<sup>nd</sup> by Barry Boos to approve the report and the payment of the bills. *Motion carried 3-0*

Account Balance

General Acct	180,138.01
Money Market Acct	304,201.22
Capital Expenditure	72,108.32
Summer Hill Park Fund	4,586.84
Tax Acct – Checking	5,700.24
Cemetery Perpetual Care Savings	5,711.78
Cemetery Savings	4,151.95
Cemetery Perpetual Care CD	9,500.00
Cemetery Savings Premier	8,800.00
Cemetery Savings CD Associated	15,455.00
Cemetery Saving CD Plot Sales	15,000.00

**B. Fire District Report:** Fire Chief, Paul Goeglein said they had only 1 call in the month of February which was a rollover.

**C. Road Report:** Paul Goeglien said they are finishing replacing old road signs.

**D. Clerk Correspondence:**

- 1) A letter was received from the Rome/Sullivan Youth Baseball team asking for donations for their club. This will be put on next months' agenda to get action from the Board.

**E. Chairman Correspondence:**

- 1) An ad has been placed in the Daily Union for the hiring of a new Town Operations Manager. Applications will be reviewed starting on March 14<sup>th</sup> and until the position is filled.
- 2) Turner Road Bridge- Ayres had inspected it and said it was fine, and then the State of WI inspected the bridge and found the pillars are starting to deteriorate. Ayres then did an analysis on the bridge (without a request or approval from either the Town or the County) and sent the County a bill for \$5,000. It was determined by the Board that unless Ayres can prove that they received request/approval we will not be paying the bill.
- 3) Regarding the sale of the lots that the Town owns-The Town lawyer is working to get some original plot maps and putting together paperwork in order to remove them from public use and possibly sell them.

- 4) Regarding the Sanitary District No. 1-The current plant is very old, and in need of repair. The Town is talking with the Village of Sullivan to see if they would like to create a joint District. They are looking for Grants and will also be raising residents' rates in order to help pay for it. There will be a public hearing around the middle of April to explain to residents what the proposed plan is.

**F. EMS Report:** Chief Brad Bowen was present and gave copies of his report to the Board to review. Also included in the packet was a response-time map for our area. The Western Lakes Fire District is recruiting for a full-time Assistant Chief. There was a concern from a Town Resident that the Western Lakes Fire Department have been using the ambulance for transport services quite often. Chief Bowen explained that while there are some times that patients need transporting to other hospitals, or to their home (inter-facility transport), there is always another ambulance available to cover our area in its absence.

**G. Planning Committee Report:** None

**VI. New Business:**

- A. **Consider accepting the resignation of Paul Goeglein:** Paul's last date will be March 18<sup>th</sup>. A motion was made by Tom Bauer and 2<sup>nd</sup> by Barry Boos to accept his resignation. *Motion carried 3-0*
- B. **Consider appointment of Commissioner to the Fire District Board:** Wade Wilson has taken over as the President of the Commission and has decided to stay on the Board for another 3 year term. A motion was made by Tom Bauer and 2<sup>nd</sup> by Barry Boos to appoint Wade Wilson for a 3 year term. *Motion carried 3-0*
- C. **Consider Town liability & property insurance renewal:** After discussion and review of the policy, Tom Bauer made a motion and Barry Boos 2<sup>nd</sup> to renew the policy for another year. *Motion carried 3-0*
- D. **Consider disposal (sale) off Town –owned firearm:** The town owns an old pistol, and Chairman Norm Stoner took it to a gun dealer to get an estimate of the value. It was determined to be valued at about \$375. Tom Bauer made a motion and Barry Boos 2<sup>nd</sup> to sell the firearm to a dealer. *Motion carried 3-0*
- E. **Set annual road inspection date:** After discussion, it was decided that the road inspection should wait until we hire a new Operations Manager, and the new Town Board should conduct that with him/her.

**VII. Old Business:**

- A. **New website update:** Our current web host is communicating with JB Systems and they are working on getting everything copied over from our current website.
- B. **Consider adoption of Records Retention Schedule:** A copy of the signed schedule has been returned and therefore approved by the State. A motion was made by Tom Bauer and 2<sup>nd</sup> by Barry Boos to approve the schedule as presented by the Wisconsin Historical Society. *Motion carried 3-0*

**VIII. Hearing from Citizens:** Randy from Cadens who leases the Old Mill was concerned that now that Paul is leaving, that his replacement will continue to help him out around the Mill when needed. He also wants to make sure that the Town Board still supports him and his work there.

**IX. Other Non-Action Items:** Town Chairman, Norm Stoner wanted to recognize Jan Emery, former Deputy Clerk of the Sanitary District for 39+ years of service. Also recognized is Supervisor Tom Bauer for his 14 years of service on the Town Board.

**X. Set next Town meeting:** April 2019 meeting will be held on Tuesday, April 9th at 7:30pm

**XI. Adjourn:** Supervisor, Tom Bauer made a motion to adjourn the meeting and Barry Boos 2<sup>nd</sup>. *Motion carried: 3-0*

Respectfully Submitted, Dawn Lynn, Clerk