

Town of Sullivan Sanitary District No. 1
Meeting Minutes
March 11, 2019

- I. Attendance: Paul Goeglein, Wayne Boos, Ben Heidemann, Nate Tillis, Dawn Lynn, and Michael Lewis. Ron Auerbach was absent.
- II. Roll Call: Paul called the meeting to order at 5:00pm
- III. Approval of last month minutes: Wayne made a motion and Paul 2nd to approve of February meeting minutes. **MOTION CARRIED 2-0**
- IV. Financial Reports/Payment of the bills: Clerk Lynn went over the bank statement from February and the list of bills that were paid. She will be working on getting the Quickbooks reconciled, and get a detailed report for April. Paul made a motion and Wayne 2nd to approve the financial reports and pay the bills. **MOTION CARRIED 2-0**
- V. Clerk Correspondence:
 - a. Rural Development Loan; initial setup of the application online has been done. Amy from RD will go in and update the application as needed.
 - b. Horton Insurance; renewal questionnaire was received. It was given to Mike Lewis to look over and update.
- VI. Chairman Correspondence: NONE
- VII. Town & Country Report:
 - a. Ben said that the Rural Development contract wording had to be updated and approved by the board. The board approved updating the contract.
 - b. A public hearing needs to be set to go over the fee increase for residents. Ben proposed April 24th at 6:00pm. The meeting will be held at our Town Hall. The board agreed with this date/time. Ben also stated that a Class 2 notice needs to be placed in the Daily Jefferson County paper.
 - c. Another joint meeting at the Village of Sullivan will be held on March 14th at 6:00pm.
 - d. The Pickets lift station should be delivered in 3-4 weeks.

VIII. Operators Report

- a. Mike Lewis: He said he had someone offer him \$300 for the old generator. The board agreed that he should sell it for that. They're still waiting for results on the sludge they sent in for testing. Once they get the report back, they plan to have the sludge disposed of by Advanced Disposal. He asked the board if they would be interested in getting volunteers or people who are interested in getting into this industry come and work with Mike. The board agreed this would be a good thing to look into. He asked about getting sick paid time-off/vacation time, possibly 40 hours per year. There was also discussion about possibly purchasing a used truck that can be used for the Operators. There was also discussion about upgrading the shower at the plant for the operators to use. Paul said maybe the price of a used vehicle and the shower could be put in with the plant upgrade budget. Paul said he would talk these things over with Ron and Wayne.
- b. Nate Tillis: He said he would work on an increase letter that can be sent with the 3rd quarter invoices. He also said he finished the 2018 sludge reporting and is now working on February reports.

IX. New Business: NONE

X. Old Business: NONE

XI. Community Input: NONE

XII. Set April 2019 meeting: Meeting was set for Monday, April 8, 2019 at 5:00p

XIII. Adjournment: Paul made a motion and Wayne 2nd to adjourn the meeting **MOTION CARRIED 2-0**

Respectfully Submitted, Dawn Lynn, Deputy Clerk