

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday July 8, 2019

- I. Attendance: Wayne Boos, Ron Auerbach, Mike Lewis, Dawn Lynn, and Ben Heidemann were present. Chairman, Paul Goeglein was absent.
- II. Roll Call: Clerk Dawn Lynn called the meeting to order at 5:00pm
- III. Approval of last month minutes: Ron made a motion and Wayne 2nd to approve June 2019 meeting minutes. **MOTION CARRIED 2-0**
- IV. Financial Reports/Payment of the bills: Clerk Dawn Lynn went over the Financial Report from June, and also a list of bills to approve tonight. Ron motion and Wayne 2nd to approve the financial reports and pay the bills. **MOTION CARRIED 2-0**
- V. Clerk Correspondence: Bills for the 2nd quarter were sent out with the new rate of \$220. This was a mistake, and so a new bill was sent out with a note stating that the increase won't start until the 3rd quarter. Anyone who already had paid the increased amount will receive a credit on their account.
- VI. Chairman Correspondence: NOT PRESENT
- VII. Town & Country:
 - a. Scope of Services-Ben explained that the Village and the Town have begun negotiations and submitted a funding application to consolidate treatment facilities and form a joint wastewater facility at our current site. For both the Force Main, and the Treatment Plant, T & C will be initiating the background information such as site surveys, investigations on soil boring, wetlands, historical endangered species, easement acquisition, right-of-way mapping, etc. They will provide drawings, draft legal documents, help impartially with negotiations, provide figures for user rate structure, and provide any other documents needed for the inclusion in the agreement. They will also attend all meetings between the District and the Village to facilitate discussion. Ben will send all the treatment plan-related invoices to us and the force main invoices to the Village. Lawrie will be drafting up legal documents once the decision to be a customer or a commission has been made with the Village. Commissioner Auerbach questioned the route of the force main, and Ben stated that most likely will be all the way through Rome via county F. A motion was made by Ron and 2nd by Wayne to accept Ben's Scope of Services to continue forward. **MOTION CARRIED 2-0**
 - b. Ben stated that the Village was leaning towards forming a commission for the treatment plant, pump station, and the force main rather than the Village becoming a "customer" of The Sullivan Sanitary District. The Sullivan Sanitary District would still govern the pipes underground, and the three lift stations. Commissioner Boos asked what the potential of funding depending on whether a customer or commission is formed. Each entity is responsible for their own loan, but then would turn over the responsibility to the commission. There will be a joint meeting with the Village on Monday July 15th at 6:30pm in the Village to discuss this further.

- c. Discussion of REU Ordinance changes-last month it was discussed that the REU determination should be based on volume method. This means for commercial users, the methodology would either be based on metered or un-metered. The un-metered would be to use the State Statute table. The commercial businesses would use the Estimated Annual Wastewater Flow + Average Annual District REU Usage. This would be reviewed every 3 years. Ben created a summary of what it would be using the State Statute table. Each Commercial unit would be increased proportionately. There are some figures that still need to be reported by the operators for Ben to finish calculations. Ben proposed a meeting with the commercial users in the future to discuss this.
- d. Pickets lift station: they are scheduled to start up Thursday. The Generator will be starting up Thursday when the control panel people are there.

VIII. Operators Report:

- a. Mike stated that all the sludge-hauling is done and both drying beds are all cleaned out. He is looking at the condition of the drying beds to see if they can continue to be used until the new plant is built. He feels that he can re-vamp one of them. The air conditioner at the plant is shot. He is going to purchase a new one for about \$300. Due to a power outage, there were a few pieces of equipment that had to be reset. Someone came to spray weeds around the fences at the plant for \$100. Punch out lists for Pickets and Summer Hill have been done. Saturday the contractor was supposed to come to Pickets and rope off the area being worked on because Pickets has their regatta coming up. He never showed up, so Mike was called and after gathering a few items from our stock, and purchasing a few, he roped it off with caution tape and posts. Clerk said to turn in receipts along with amount of time spent to bill Valia for his time and materials.

IX. New Business: There will be a joint meeting with the Village on Monday, July 15th at 6:30pm at the Village.

X. Old Business: NONE

XI. Community Input: NONE

XII. The August meeting will be on Monday, August 12, 2019 at 5:00pm

XIII. Ron a motion to adjourn the meeting at 6:25pm, and Wayne 2nd. **MOTION CARRIED 2-0**

Respectfully Submitted, Dawn Lynn, Deputy Clerk