

# Town of Sullivan Sanitary District No. 1

## Meeting Minutes

Monday November 11, 2019

- I. Attendance: Chairman, Paul Goeglein, Commissioner Wayne Boos, Plant Operators Mike Lewis, Nate Tillis, Dawn Lynn, Ben Heidemann, and Lawrie Kobza were present. Commissioner Ron Auerbach was absent.
- II. Roll Call: Chairman Paul Goeglein called the meeting to order at 5:00pm
- III. Approval of last month minutes: Paul made a motion and Wayne 2<sup>nd</sup> to approve October 2019 meeting minutes. **MOTION CARRIED 2-0**
- IV. Financial Reports/Payment of the bills: Clerk Dawn Lynn went over the Financial Report from October and also a list of bills to approve tonight. Paul made a motion and Wayne 2<sup>nd</sup> to approve the financial reports and pay the bills. **MOTION CARRIED 2-0**
- V. Clerk Correspondence: We Energies sent a credit on the Pickets account. Nate said to wait another month and see what they bill next month.
- VI. Chairman Correspondence: NONE
- VII. Town & Country
  - a. Lawrie Kobza from Boardman & Clark presented two documents pertaining to the merging of the Town Sanitary District and the Village, and the formation of a new Commission. There were several sections that needed some revising and decisions to be made by the Sanitary District. Lawrie went over both documents in detail and asked the Sanitary District what their preference was pertaining to certain things. She will correct/amend the documents.
- VIII. Operators Report
  - a. Nate started to put together an Operating budget for next year. He stated that we need to start getting a little more specific as to where things are getting coded/charged to.
  - b. Mike requested to have a separate account at the bank for equipment purchases. This should have a limit of \$10,000 in case of an emergency. Dawn will go to Premier Bank and see what can be done. Mike showed the Commission the televising that was done on the first section of the sewer lines. There were several places that roots were growing, there were some broke pipes, and there also were some places that showed cracks where water was coming in. There was a sampler that broke last week, and Mike believed he fixed it. He will install it and test it tomorrow. If it's not fixed, a new one is between \$3000-\$5000.
- IX. New Business: NONE
- X. Old Business: NONE
- XI. Community Input: NONE
- XII. The November meeting will be on Monday, December 9, 2019 at 5:00pm
- XIII. Paul a motion to adjourn the meeting at 8:02pm, and Wayne 2<sup>nd</sup>. **MOTION CARRIED 2-0**

Respectfully Submitted, Dawn Lynn, Deputy Clerk