

# Town of Sullivan Sanitary District No. 1

## Meeting Minutes

Monday June 8, 2020, 5:00pm

- I. Attendance: Commissioner Wayne Boos and Ron Auerbach, Plant Operators Mike Lewis and Nate Tillis, and Deputy Clerk Dawn Lynn were all present. Chairman Paul Goeglein was late.
- II. Roll Call: Clerk Dawn Lynn called the meeting to order at 5:00pm
- III. Approval of last month minutes: Commissioner Wayne Boos made a motion and Ron Auerbach 2<sup>nd</sup> to approve May 2020 meeting minutes. **MOTION CARRIED 2-0**
- IV. Financial Reports/Payment of the bills: Clerk Dawn Lynn went over the Financial Report from May and also a list of bills to approve tonight. Ron made a motion and Wayne 2<sup>nd</sup> to approve the financial reports and pay the bills. **MOTION CARRIED 2-0**
- V. Clerk Correspondence: Clerk Lynn made an informational sheet to send out with the bills informing the residents what happens when they put non-flushable things down their toilet. Operators Mike and Nate approved the letter, and the Commissioners agreed to send them with the 3<sup>rd</sup> quarter bills.
- VI. Chairman Correspondence: NONE
- VII. Town & Country:
  - a. **Consider Approval of Ordinance 20-01: Repealing & recreating Section 5.4 of the District's Ordinance related to assigning residential equivalent units (REU) for non-commercial:** After discussion by the Commissioners, Ron made a motion and Wayne 2<sup>nd</sup> to approve the Ordinance. **MOTION CARRIED 3-0**
  - b. **Consider Approval of Resolution revising the Districts sewer service charges from \$220 per quarter to \$265 per quarter starting with the 3<sup>rd</sup> quarter of 2020:** After the Commission discussed the Resolution, Ron made a motion and Wayne 2<sup>nd</sup> to approve the new rate starting with the third quarter. **MOTION CARRIED 3-0**
  - c. **Discussion & potential action on Legal Services Agreement with Boardman & Clark, LLP:** Ron made a motion and Wayne 2<sup>nd</sup> to sign the agreement. **MOTION CARRIED 3-0**
  - d. **Discussion & potential action on Conflict Waiver request from Boardman & Clark, LLP:** The Commission discussed the conflict waiver agreement with Boardman & Clark. Paul made a motion and Ron 2<sup>nd</sup> to sign the Conflict Waiver agreement. **MOTION CARRIED 3-0**
- VIII. Operators Report:
  - a. Mike: The drying beds have been cleaned out and are being used. The mixer broke, and the new motor will be installed this week. There is a lot of grease coming in, and even the lift stations have grease in them. Ron asked for this to be included on a letter to customers in the next billing. They will get the lift stations cleaned out. He will contact the Expeditors to come out and do some more televising and start to work on the repairs that were found last year after televising.
  - b. Nate: He set up a preventative maintenance schedule for the generator at Pickets for twice a year. He met with Ben and they have received some quotes back for equipment for the new plant. They will meet with the Village to go over them. Sludge pumping was a bit high a few times but not anything to be concerned with. The flow meter was calibrated.

- IX. New Business: NONE
- X. Old Business:
  - a. Discussion of hiring another Operator for part time help. Nate will discuss with Ben what the options are for the Joint Commission and see if they want to hire someone that can do things for both the Village and the Town. Their next joint meeting is June 23<sup>rd</sup>.
  - b. Discussion of getting a cell phone for plant operators. Mike said either US Cellular or Verizon would have the best coverage at the plant. Nate said with the plant upgrade, all the stations will have to be upgraded also, and some will have cellular. He will discuss with Ben what carrier is the best for that. Paul suggested "Google-fi" which bounces off three carriers' towers to get the best signal.
- XI. Community Input: June LaGalbo asked the Operators if the plant treats the water from storm drains. They said it only treats things from peoples' houses. She asked about the farmers run off. Nate told her it is up to the District the option whether we want to work with the farmers or deal with the technology at the plant. She asked the commission and the operators several questions about how the Commission is run. She also asked why we can't charge by how many people live in each house. The Operators stated we do not measure water so we can't keep track of amount of flow per house. She suggested someone go around and count how many people are in each house.
- XII. The July meeting will be on Monday, July 13, 2020 at 5:00pm
- XIII. Wayne made a motion with Ron 2<sup>nd</sup> to adjourn the meeting at 5:58 pm. **MOTION CARRIED 3-0**

Respectfully Submitted, Dawn Lynn, Deputy Clerk