

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday, March 8, 2021, 5:00pm

- I. Chairman Paul Goeglein called the meeting to order at 5:15pm
- II. Attendance: Chairman Paul Goeglein, Commissioner Wayne Boos, clerk Dawn Lynn, and Plant Operator Nate Tillis, were all present. Commissioner Ron Auerbach was absent.
- III. Approval of minutes: Paul made a motion and Wayne 2nd to approve the meeting minutes from the regular January 2021 meeting **MOTION CARRIED 2-0**
- IV. Financial Report: Clerk Dawn Lynn presented the Financial Report along with a list of bills to pay. Wayne made a motion and Paul 2nd to approve the report and the payment of the bills. **MOTION CARRIED 2-0**
- V. Clerk Correspondence
 - a. Town of Sullivan Operations Manager, Denny Stair and I met with the construction crew regarding staging areas for equipment and materials. They sent the Town something stating that all staging areas would be put back to the original condition when they are done. They are using the overflow church parking lot, the Mill, and the Rome Pond parking lot.
- VI. Chairman Correspondence
 - a. Several people from the Town have been concerned about the Road Closed signs at all major intersections. Ben from Town & Country stated that originally, there should have been a sign stating that the road was open to all businesses. Residents reported that is not the case, so Ben will contact the contractors and see what's going on. Apparently there have been some vandalism and also some people are actually taking the signs down or taking them away.
- VII. Town & Country
 - a. Discussion of monthly cost allocation/true up costs. Ben brought the most recent true up costs for the project. The District needs to write a check to the Village and also one to the Joint Commission.
 - b. Discuss staffing memo: The Commission has been discussing the staffing transition. Within the next 2 years, the Commission will be running the treatment plant and also all the staffing. It will also be operating both collection systems for the District and the Village. The Commission is considering "hiring" 2.5 to 3 employees in order to do this. He will be talking to Boardman Clark in June about drafting agreements. Chairman Goeglein and Commissioner Boos agreed to proceed as planned.
 - c. Discussion of road closures in Rome/Sullivan: This was discussed in the Chairman's correspondence. Ben said if anyone has any problems or questions about the road closures, they can call his office.

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VIII. Operators Report

a. Nate:

- i. The owners of the campground has been talking to Nate and wondered if the District would allow them to short-pay their bill until the next quarter when they start to have more people move back into the campground. They are thinking about putting in some new sites, and they also questioned whether they would be able to allow to flow by gravity to the treatment plant. Paul said he talked to Ron about them short paying one quarter and then have then make it up the next quarter.
- ii. They are still doing special testing for the DNR permit, and although that will change with the new treatment plant, we still have to get it done now, and then we will have to reapply when the new plant is up. All monthly and annual reports have been submitted.

b. Mike:

- i. Hunter and Mike have been working on fixing the snow blower before putting it away for the year. They did a lot of snow removal in the last couple weeks.
- ii. The level of solids has gone down and the ditch looks good. There were a few days of below zero temps and so they blew out some lines so they wouldn't freeze.

IX. New Business: NONE

X. Old Business: NONE

XI. Community Input: NONE

XII. The next meeting will be Monday, April 12th at 5:00pm

XIII. Paul made a motion with Wayne 2nd to adjourn the meeting at 6:05pm. **MOTION CARRIED 2-0**

Respectfully Submitted, Dawn Bauer, Clerk