

Town of Sullivan
Board Meeting Minutes
March 8, 2022 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Butth.
- II. **Roll Call:** Chairman Scott Butth, Supervisor Paul Goeglein, Supervisor Barry Boos, Clerk Dawn Bauer, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board outside the Town Hall, and the Facebook page by Clerk, Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Boos to approve minutes from the Regular February meeting. *MOTION CARRIED 3-0*
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Boos and 2nd by Supervisor Gogelien to approve the report and payment of the bills. *MOTION CARRIED 3-0*

Account Balances

General Acct	72,051.96
Tax Income Acct	388,720.50
Capital Expenditure	178,699.40
Park Fund	8,300.04
Tax Collections Acct	37,497.94
Cemetery Perpetual Care	1,707.14
Cemetery Lot Sales	7,184.52
Cemetery CD #023	9,808.82
Cemetery CD #751	9,074.62
Cemetery CD #063	15,922.04
Cemetery CD #975	15,253.90

- B. **Fire District Report:** Chief Paul Goeglein reported there were 2 calls in February. They were two auto-aid with Sullivan for car accidents. The new radios are all programmed and they are starting to use the hand-held's. They will probably go online in July.
- C. **Road Report:** Denny said they are cutting brush and cleaning up the sides of the roads. There is a broken culvert line from the well pump switch to the well casing. Current Electric replaced it with a temporary line until the ground is unfrozen. Painting of equipment is done. The joystick in the International snow plow truck is not working correctly. They are trying to fix it themselves first.
- D. **Clerk Correspondence:** An email was received from Matt & Rebecca Haerter about the condition of Rome OakHill Road. They expressed their thankfulness to the Town workers about plowing, etc. They said that the pavement is breaking up. There is cracking through the pavement. Chairman Butth told them that they will be having their Road Inspection soon and will take a look at their road.

Allen from Associated Appraisal asked to talk to the Board about Open Book and Board of Review dates. They Open Book will be held via phone again as last year, and the Board decided the Board of Review date should be around the same time as last year. Clerk Bauer will contact Allen to find out his availability. Supervisor Boos asked if we are compliant with people who have been trained. Chairman Butth watched the video last year, and Treasurer Boos, and Clerk Bauer completed the requirements last year as well.

Since the Sanitary District is getting a large grant from USDA through Rural Development (\$2,472,000.00) they are required to have an ADA (Americans with Disability Act) assessment because the building serves as my office, and I need to be accessible to all customers of the Sanitary District. This was done a few weeks ago, and the report was sent to Clerk Bauer. There are several things they noticed that need to be addressed. Some are as easy as putting up more handicapped signs, however a big problem was that the Women's bathroom is not handicapped accessible. Because the Town Hall used to be a grade school, the bathrooms were set up for small children. Chairman Butth asked that the reports be forwarded to the Board to look at and can be put on the April agenda to discuss.

- E. Chairman Correspondence:** Chairman Buth had one anonymous text about a Memorial on Lundt Road that's in the road right-of-way. He said when the Board does the road inspection, they will take a look at it and see what can be done.
- F. EMS Report:** Chief Brad Bowen was not present to give a report.
- G. Planning Committee Report:** John Kannard was not present, but there are some things on the agenda to approve.
- H. Cemetery:** Kent Hoffman said that Eagle Enterprises increased their prices. Clerk Bauer created a new price sheet and posted it on our website. He stated that since we've been getting a lot of residents that want to transfer/sell deeds, so he asked that there be a fee for doing that. In April/May he is going to get a group of volunteers to go and fix some of the headstones and some of the flags and other things for Veterans'. Supervisor Boos approved the price changes, with Supervisor Goeglein 2nd. **MOTION CARRIED 3-0**

VI. Hearing from Citizens

Dan Barnes N3511 from Lundt Road-he said there was someone clearing brush with the Town white truck today. His concern was that it wasn't marked with the Town of Sullivan so he and his wife were not sure who they were. His other concern is regarding a large dead tree that need to be taken down. Supervisor Boos said he believes it's in the road right-of-way. He also said there is another tree that's leaning over the fence line hanging down. Denny said they will clean up the road right-of-way, and Dan said he would clean up the rest of his fence line himself.

Dan Novak from W661 Rome Oakhill Road-he said the road is getting bad and it's harder for larger equipment to drive. He said there's a lot of traffic and no one slows down. Chairman Buth said it will be looked at during the road inspection.

VII. New Business

- A. Discussion & possible approval of a request from Nathan & Nicole Meyer for a variance at W1718 Bente Road:** This was tabled at the Planning Committee meeting, so will not be voted on tonight.
- B. Discussion & possible approval of request from Anfang Properties to create a parcel West of W1646 US Hwy 18:** After discussion by the Board and Tom Anfang, Supervisor Goeglein made a motion and Supervisor Boos 2nd to approve the request. **MOTION CARRIED 3-0**
- C. Discussio & possible approval of proposed Jefferson County Ordinance revision to define Agricultural Tourism:** The Board discussed this and decided they would NOT approve this Ordinance request. Supervisor made a motion and Supervisor Goeglein 2nd to NOT approve this Ordinance. **MOTION CARRIED 3-0**
- D. Discussion about Fire Department back-up generator:** Brian Ley brought forward a quote on the generator for \$2965.00. After discussion, it was decided that Denny would get quotes for installation.
- E. Discuss Rural Mutual Insurance renewal:** Chairman Buth said that the new skid loader needs to be added, and he will contact Chad from Rural to discuss changing the value of the truck. He will also ask about the lean-to addition.
- F. Set Road Inspection Date:** The Board decided to have the road inspection on Friday, April 8th at 3:30pm

VIII. Other Non-Action Items: NONE

- IX. Set next Town meeting:** Due to an election on the first Tuesday of April, the April meeting will be held on Tuesday, April 12th at 6:30pm. If allowed by State Statute, the Board would like to hold the Annual meeting before the Monthly meeting because Supervisor Buth will not be in town on April 19th.
- X. Adjourn:** Supervisor Boos made a motion to adjourn the meeting with Supervisor Goeglein 2nd at 7:11 pm **MOTION CARRIED 3-0**

Respectfully Submitted, Dawn Bauer, Clerk