

Town of Sullivan
Board Meeting Minutes
June 7, 2022 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Paul Goeglein, Supervisor Barry Boos, Clerk Dawn Bauer, and Treasurer Shirley Boos were all present
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board outside the Town Hall, and the Facebook page by Clerk, Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Boos to approve minutes from the Regular May meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Boos and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0**

Account Balances

General Acct	74,608.84
Tax Income Acct	232,771.34
Capital Expenditure	178,736.41
Park Fund	8,300.47
Tax Collections Acct	120.48
Cemetery Perpetual Care	1,707.27
Cemetery Lot Sales	7,203.05
Cemetery CD #023	9,800.00
Cemetery CD #751	9,076.86
Cemetery CD #063	15,933.95
Cemetery CD #975	15,263.39

Treasurer Boos reported that she has licensed 372 dogs in the Town of Sullivan. She sent out 68 letters to people who had dogs registered last year but haven't yet done it this year by the deadline of March 21st. She will be contacting the Sheriff's Department to find out what proof she needs to prove that there are dogs in the houses.

- B. **Fire District Report:** New Fire Chief, Adam Werni was not present.

- C. **Road Report:**

- 1) Denny said the addition that was installed last Fall now has a security lighting system around the building, as well as the wiring, electrical, and outlets. The labor and materials were paid for by the scrap money from the Recycling Center.
 - 2) Herr Road culvert is complete. It is 36" in diameter, 99' in length, and cost approximately \$23,000 for installation and re-paving the road. It was a 60/40 split-the Town is responsible for 40% and the County for 60%.
 - 3) Salt shed has been painted for \$4200.
 - 4) The boiler in the building is not in good shape. There's a 2hp circulating pump that has failed. There has been only 1 of the 3 boilers running. Brian from Artic Air was present to discuss options. One option is repairing the system, and the other is updating to a modulating high efficiency furnace which mounts on the wall and vent them outside. The Board would like to talk it over and possibly get some more options from other companies.
 - 5) There was an issue regarding spraying weeds on Water Street. Some of the weed spray got onto a residents' plants and they started to die. Denny offered to reimburse him for plants however he said that he wasn't looking for anything.

- D. **Supervisor Correspondence:** Supervisor Goeglein said he has a few people contact him regarding the Town Hall when they had their Memorial Day service there. They said the bathrooms weren't cleaned and they had to clean it themselves. Someone said there was urine on the toilet in the men's bathroom and Supervisor Boos said he came in the day before and he said the men's bathroom looked fine. Denny explained that sometimes the baseball team comes in and uses the gym to practice at night, so he isn't sure if they came in before the Memorial Day service or not.

E. Clerk Correspondence:

- 1) The ARPA Resolution was completed by the lawyer, and since it had already been voted on, and passed at a previous meeting, it just needed to be signed. It states that \$80,000 will be given to the Sanitary District and the rest will go to the Town.
- 2) Notice of Ordinance violation was sent from the Zoning Department regarding W1658 Froelich Road. It says there is storage of salvageable material without the proper permits. Also, there are 3 or more unlicensed vehicles on the premises. They have until June 3rd or they will take further action.

F. Chairman Correspondence:

- 1) A letter was received from LRS, a waste hauler, wanting to know what we're doing with our trash services. He replied that we are continuing on with GFL at this time.
- 2) On a personal note, Chairman Buth explained that he purchased a home North of Green Bay, and may or may not be able to finish out his term as Chairman. He said he would make sure that we get through the budget process and help with that.

G. EMS Report: Chief Brad Bowen gave the Board a report ending April 30th. Call volume has stabilized since COVID. State of WI is contemplating the initial hours of EMT basic training courses between 40%-50%. This will increase costs, and also the time commitment for new EMT's. They have seen staffing shortages just like everyone else. The district is looking for a referendum on the Fire side of things to increase the staff. Their staff has been picking up extra hours to ensure all stations are staffed. They do have a few new staff that will be driving around making themselves familiar with the areas they serve. The State of WI required updating protocols in April. Chairman Buth said a few months ago, some people were talking about a possible wheel tax and asked Chief Bowen about it. He said they sent out a survey to residents that have fire and EMS services asking if they wanted a wheel tax or if they would support a referendum raising taxes for fire and EMS. Supervisor Boos asked about the ambulance driving around without transporting people. Chief Bowen explained they have to make sure the new staff members are able to find their way around. Supervisor Goglein asked about inter-facility transport. Chief Bowen explained that they did more during COVID because there were many hospitals that didn't have room. He explained that now, they have a certain matrix they use to make sure there is ambulances available to all stations.

H. Planning Committee Report: John Kannard said there are two items on the agenda that they discussed at their meeting.

I. Cemetery: Kent Hoffman said that with volunteers, they were able to straighten out headstones at Hoffman Cemetery. Also, they found a cleaning solution that works very well on the headstones. The next one they will work on is Hardscrabble.

VI. Hearing from Citizens: NONE

VII. New Business

- A. Discussion & possible approval of a conditional use permit request from Jeffrey & Cindy Wegner to allow 2 or more dogs at W1339 Woods Drive:** She told the Board that all her dogs are under 45 lbs. They have a fenced in yard 30x45. They are always on the leash if they are outside the yard. After discussion, Supervisor Goglein made a motion and Supervisor Boos 2nd to approve the request. **MOTION CARRIED 3-0**
- B. Discussion & possible approval of a rezone request and conditional use permit for Ryan & Angela Kraft for storage of contractor's material & equipment on Northey Road (carried over from May agenda):** John Kannard explained this needs to go to A2 Agri-Business and get the Conditional Use permit. Chairman Buth said that last month the neighbors came to request more information. Ryan said he has since talked to them and they are satisfied with his explanation. After discussion Supervisor Boos made a motion and Supervisor Goglein to approve both requests. **MOTION CARRIED 3-0**
- C. Discussion of Chicken Ordinance Violation:** Resident on Jefferson Street complained that there have been chickens and a rooster running loose and coming on to her property. She stated that she's asked the owner several times to keep them in his yard and they still aren't. The newly-adopted Chicken Ordinance states that an inspection must be made by a Board member to determine if in fact the chickens are running loose or not. Supervisor Boos volunteered to inspect the situation and return to the next meeting with the results.

- D. Discussion & possible approval of Bridge/Road Aid:** A form needs to be filled out for the Herr Road culvert project for Bridge Aid and turned in by June 30th in order to get the money in 2022.
- E. Discussion & possible approval of Liquor Licenses and Operator Licenses:** The notice of application was properly noticed as a Class 2 in the Daily Union. Board members received a list of all the establishments and all the bartenders applying for licenses. After discussion, Supervisor Goeglein made a motion and Supervisor Boos 2nd to approve all licenses requests. ***MOTION CARRIED 3-0***

VIII. Old Business:

- A. Discussion about generator for Fire House:** Ron Auerbach from the Fire Department said they are still waiting for the installation. Denny gave him the phone number to contact them to see when they plan on doing it.
- B. Discussion about road repairs:** It was suggested last month by Denny that we add Village Line Road to the repair list since we have ARPA money that we will be using in addition to the regular Road Aid we get each year. Scott updated his spreadsheet adding the Herr Road culvert project for \$23,000, the renting of the big brush mower for doing roadsides, replace and update a number of road signs, the cold mix pave for Rome Oak Hill and Traeder Lane, wedging and chip sealing on Cushman Road, the double of chip sealing on Northey Road, and the cold mix pave on Village Line Road. The total comes to \$245,100. We have \$107,000 in the budget and \$160,000 from ARPA funds for a total of \$267,000. We would be able to forward \$21,900 to next years repairs. A motion is not needed because the budget and the ARPA Grant has already been approved.

IX. Other Non-Action Items: Supervisor Goeglein stated the Fire Department's annual Pancake Breakfast will be June 26th at the fireman's park.

X. Set next Town meeting: The July meeting will be held on Tuesday, July 12th at 6:30pm.

XI. Adjourn: Supervisor Goeglein made a motion to adjourn the meeting with Supervisor Boos 2nd at 7:32 pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Bauer, Clerk