

**Town of Sullivan**  
**Board Meeting Minutes**  
**May 3, 2022 at 6:30pm**  
**Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Paul Goeglein, Clerk Dawn Bauer, and Treasurer Shirley Boos were all present. Supervisor Barry Boos was absent.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board outside the Town Hall, and the Facebook page by Clerk, Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2<sup>nd</sup> by Chairman Buth to approve minutes from the Regular April meeting. **MOTION CARRIED 2-0**
- V. **Reports & Correspondence:**
- A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Goeglein and 2<sup>nd</sup> by Chairman Buth to approve the report and payment of the bills. **MOTION CARRIED 2-0**

Account Balances

|                         |            |
|-------------------------|------------|
| General Acct            | 106,866.21 |
| Tax Income Acct         | 232,771.34 |
| Capital Expenditure     | 178,736.41 |
| Park Fund               | 8,300.47   |
| Tax Collections Acct    | 120.48     |
| Cemetery Perpetual Care | 1,707.27   |
| Cemetery Lot Sales      | 7,203.05   |
| Cemetery CD #023        | 9,808.82   |
| Cemetery CD #751        | 9,074.62   |
| Cemetery CD #063        | 15,922.04  |
| Cemetery CD #975        | 15,253.90  |

- B. **Fire District Report:** New Fire Chief, Adam Werni was present and gave his report. He stated there were 4 fire calls-1 was ours and 3 were Mutual Aid. The firemen have working radios, and also the radios in the trucks are working. Most of the pagers are working. They are working to download the programs off the old radios, and when that is done, they will let the Town sell them. Paul Goeglein said there is a place in Canada that buys old fire equipment, refurbishes it, and then sells it to Fire Departments that cannot afford new equipment.
- C. **Road Report:**
- 1) Denny said he got pricing back on the installation of the generator at the Fire House. The cheapest was from Home Backup Systems for \$5753.67. The tech said it should be installed closest to the gas source for best efficiency. Ready Electric was \$10,577 and Current Electric was \$7190. Chairman Buth asked Denny to make copies of all the proposals to put into the packets for next month. Since we did not budget for this, the Board will have to decide how to pay for it then.
  - 2) Richard from Harold Painting gave Denny a quote of \$4200 to paint the Salt Shed. He will also give us a price on the tuck pointing when he has time to look at it.
  - 3) The culvert replacement on Herr Road will go to Jefferson County, as they came in the least expensive at \$18,039. This includes the culvert, stone, traffic control, signage, and paving when it's completed. Gallitz quoted \$15,800 for just digging out the old and putting in the new, with the Town purchasing the culvert for \$11,698 and pave it for \$5984 for a total of \$33,482. Jaeckel Bros. and Andy's Excavating both were not interested in the project.
  - 4) An estimate of recycling costs was requested from the DNR for an annual report.
  - 5) Boiler-wellness inspection will be May 9<sup>th</sup>.
  - 6) A fire ring was purchased and will be used to place over the stumps down by the dam so that they can be burned. Since there isn't money in the budget, and the stumps are hard to get to, it would be more cost-effective to burn them.

**D. Clerk Correspondence:**

A notice was received regarding a Public Informational Meeting coming up on May 10<sup>th</sup> from 5-7pm about the upcoming road projects on County Roads E, F, B, and CI. Chairman Buth and Denny plan to attend.

A memorandum was received from the Planning & Zoning department regarding the proposal from Anfang Properties, LLC along the west lot line of W1646 US Highway 18. They are requesting that it be postponed for redesign.

**E. Chairman Correspondence:** Chairman Buth had nothing to report.

**F. EMS Report:** Chief Brad Bowen was not present to give a report. Chairman Buth said he reached out to him to see if he could come to this meeting and he did not reply.

**G. Planning Committee Report:** John Kannard said there are two items on the agenda that they discussed at their meeting.

**H. Cemetery:** Kent Hoffman was not present to give a report.

**VI. Hearing from Citizens:** A resident that lives on Northey Road asked for some more information on the rezone request listed on “New Business”. John Kannard explained that they will be building a shed with an office and shop for storage. The resident asked if the property is sold in the future if the shed would go with it, and John stated it would be sold as a separate parcel.

**VII. New Business**

**A. Discussion & possible approval of a variance request from Nathan & Nicole Meyer at W1718 Bente Road:** Nicole was present and explained that the setback should read 18’ and not 4’. Since we did not have anything showing the updated setback, Clerk Bauer will have to ask them to email a new sheet to approve. After discussion, it was decided that it could be approved once the new paperwork was received. Chairman Buth made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve pending receiving the updated paperwork. ***MOTION CARRIED 2-0***

**B. Discussion & possible approval of rezone request and Conditional Use permit from Ryan & Angela Kraft on Northey Road:** Neither Ryan or Angela were present, so Chairman Buth requested this be put on June agenda.

**C. Appoint Chairman for Sanitary District No. 1 Board for a 6-year term starting June 1, 2022:** This position was posted on our website, and Facebook page and no one was interested. Chairman Buth made a motion and Supervisor Goeglein 2<sup>nd</sup> to appoint Paul Goeglein for another 6-year term as Sanitary District Chairman starting June 1, 2022. ***MOTION CARRIED 2-0***

**D. Discussion of road repairs:** According to “The Final Rule” in regards to the ARPA funds that we received, we are now able to use those funds to repair roads. Therefore, Chairman Buth suggested that we give \$80,000 to the Sanitary District to repair/replace sewer lines, and we would keep the rest for the Town to repair roads. Since there are 36 sections in the Town, and all residents are ultimately paying for these funds from the Federal Government, the funds shouldn’t be only used in Section 17 (The Sanitary District). We have \$107,000 in our budget for road repairs, and if we use the \$160,000 from the ARPA funds, we will have a total of \$267,000 to use for roads. Chairman Buth put together a spreadsheet showing where the money would be used: \$18,000 will be for the culvert repair on Herr Road, the tractor we rent to mow brush on the side of the road once a year costs \$3200, There is a request from Denny for \$6500 to update and replace road signs throughout the town, we would ask that Scott Construction use cold mix to repair Rome Oakhill Road from Hardscrabble to Hwy E, also on Traeder Lane, Cushman, and the remainder of Northey Road for a total of about \$226,600. Denny suggested that we also use some of that money to finish the project on Village Line Road.

**VIII. Old Business:**

- A. Discussion & approval of Resolution 22-05 to designate ARPA Funds:** Clerk Bauer reached out to our legal counsel to have them draft a Resolution to designate the ARPA Funds. This has not been received yet, therefore we will have this on the agenda in June to officially approve.
- B. Discussion of generator for Rome Fire House:** There are several times where there is a loss of power, and the Fire House is not able to get the garage doors open for the firetrucks. Also, the fire whistle is not able to be used when the power goes out. Therefore, the Fire Department thought they needed to get a backup generator to prevent these problems. Chairman Buth suggested that the Fire Department pay for the installation (\$5700) and then the Town can pay them back next year. Chief Werni stated that they would be willing to do that. There was discussion again about where it should be installed. The technician from Generac said it needed to be installed as close to the gas meter as possible which is in the back of the building. Some of the firemen prefer it to be in the front of the building near the electric and they would run the gas themselves. The firemen will take over and contact Generac themselves.
- C. Discussion of the Herr Road culvert:** This was discussed by Denny in his road report

**IX. Other Non-Action Items: NONE**

**X. Set next Town meeting:** The June meeting will be held on Tuesday, June 7<sup>th</sup> at 6:30pm.

**XI. Adjourn:** Supervisor Goeglein made a motion to adjourn the meeting with Chairman Buth 2<sup>nd</sup> at 7:15 pm  
***MOTION CARRIED 2-0***

Respectfully Submitted, Dawn Bauer, Clerk