

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday, July 11 2022, 5:00pm

- I. Chairman Paul Goeglein called the meeting to order at 5:12 pm
- II. Attendance: Chairman Paul Goeglein, Commissioner Wayne Boos, Commissioner Ron Auerbach, clerk Dawn Bauer, and Plant Operator Nate Tillis were all present.
- III. Approval of minutes: Ron made a motion and Wayne 2nd to approve the meeting minutes from the regular June 2022 meeting. **MOTION CARRIED 3-0**
- IV. Financial Report: Clerk Dawn Bauer presented the Financial Report along with a list of bills to pay. Wayne made a motion and Ron 2nd to approve the report and the payment of the bills. **MOTION CARRIED 3-0**
- V. Clerk Correspondence:
 - a. True Up request #15 needs to be approved. Paul made a motion and Ron 2nd to approve pay request #15. **MOTION CARRIED 3-0**
 - b. Open Records request from Charlene Bliss-Beyer in Autumns Rest subdivision: Clerk Bauer has been working to get all requests answered from both the Sanitary District and the Town. Per Lawrie and Rick from Boardman Clark, they suggested the replies be answered in two separate letters. Commissioner Auerbach asked Lawrie if we are able to recoup any funds for the time/resources spent fulfilling this request. She stated that we are able to submit a bill for these things, however in all the requests, it was stated that the parties will dispute any charges. Lawrie also explained that the 5- or 10-day deadline is not statutory, and was unreasonable with the number of requests that were submitted. Both letters will be mailed out, certified, tomorrow. Lawrie suggested that a claims form should be included so that she knows what the procedure is.
- VI. Chairman Correspondence:
 - a. Clerk Bauer emailed Chairman Goeglein regarding annual salary. Since starting in 2019 she has received no pay increase, however her duties and hours have significantly increased. The Commission suggested she come up with an estimate of extra hours for the next meeting and they will decide how to handle it.
- VII. Town & Country Engineering
 - a. Ben was not present to give a report, however he told clerk Bauer that he did not have anything specific to discuss with the Commission.
- VIII. Operators Report
 - a. Nate stated that after doing an E-Coli test, the DNR re-issued the discharge permit.
 - b. They are planning on putting the new plant online the week of August 11th. The Village should be going online a month later. They will be getting the bugs from Whitewater to start the biological process in our tanks. Liquid disinfection will soon be done.
 - c. There was a power outage and the generator at Pickets turned on like it was supposed to but it stayed on for 2 days. The fuses in the power box were blown and therefore it thought there was no power source. The wire harness was also fried. They have been replaced since then.

- d. Regarding the lift station in Autumns Rest going forward, there really isn't a good place to put a generator. One option is to get a portable generator, however that is fairly expensive. In the meantime, in an emergency, Eckmayer can be called and pump out what needs to be. Eventually there will be a phone that whoever is "on call" will take with them and residents can contact them 24/7. Ron asked Nate about a back flow preventer. Plumbing code says the homeowner has to have one and is responsible for maintaining it.

IX. New Business: NONE

X. Old Business: NONE

XI. Community Input: Denny Stair with the Town brought up that manhole #58 on Jefferson Street is slightly higher than the road. This causes problems in the winter when the plow goes over it. He asked if there was any way to get that lower. Ron suggested there may be a riser of some sort under the cover and said that they will have Nate look at it.

XII. The next meeting will be Monday, August 8th at 5:00pm

XIII. Wayne made a motion with Ron 2nd to adjourn the meeting at 5:36pm. **MOTION CARRIED 3-0**