

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday, June 13 2022, 5:00pm

- I. Chairman Paul Goeglein called the meeting to order at 5:09 pm
- II. Attendance: Chairman Paul Goeglein, Commissioner Wayne Boos, Commissioner Ron Auerbach, clerk Dawn Bauer, and Plant Operator Nate Tillis were all present.
- III. Approval of minutes: Ron made a motion and Paul 2nd to approve the meeting minutes from the regular May 2022 meeting. **MOTION CARRIED 3-0**
- IV. Financial Report: Clerk Dawn Bauer presented the Financial Report along with a list of bills to pay. Ron made a motion and Wayne 2nd to approve the report and the payment of the bills. **MOTION CARRIED 3-0**
- V. Clerk Correspondence
 - a. Discuss ARPA Resolution from Town of Sullivan: Clerk Bauer presented Resolution 22-05 to designate \$80,000 to the Sanitary District for sewer line repairs. Nate and Ben will get information together on prices.
 - b. Discuss 2018 Payroll Tax report for IRS: Clerk Bauer stated that the Payroll Tax reports from end of 2018 (before she was clerk) were not filed correctly, and due to the fact that the former clerk had a stroke and does not have records nor the memory capacity to recall information, Johnson Block re-created the December 2018 941 report. This resulted in an amount due of \$5526.28. A check was cut and the 941 report was sent to the IRS.
- VI. Chairman Correspondence: NONE
- VII. Town & Country Engineering
 - a. Discussion of WE Energies temporary service: Ben was not present, however Operator Nate Tillis explained that 3 bills from WE Energies were submitted to CD Smith (contractor on new plant project) and they were reimbursed. Since these were over the winter months, they most likely didn't use that much electric/gas. Therefore, any bills from WE Energies going forward for the "Temporary Service" (until the plant is finished) will be the responsibility of the Sanitary District.
- VIII. Operators Report
 - a. Nate explained that the account numbers for the budget that Heather has for the Joint Commission don't match the budget account numbers that he created for the Sanitary District. He said Heather will get together with Clerk Bauer to match up their budget account numbers so that he can do budgets for both entities going forward.
 - b. They needed to order more chemicals for disinfection and they will be coming next week. They hope to be done by August when they will go to ultraviolet light to help with disinfection.
 - c. One of the aerators got zapped by the power outage 3 weeks ago. They discovered it was only a fuse and they replaced it. There were still 2 working ones.

- d. At Pickets, one of the raz pumps was running longer than the other one. They discovered that it was not seated correctly on the flange. They repositioned it and it got stirred up. They've had to come out 3 times in the last week to remove the rags that were plugging it up. It is now working correctly.
- e. The road construction that will be coming through Main Street has been postponed until next year. However, they are doing the surveying and asked Nate if there were any utilities in the way. He sent the request to Ben to verify.
- f. Mower-Chairman Goeglein asked about the mower that belonged to the Sanitary District and wanted to know if Dean with the Village was going to buy it. Clerk Bauer suggested that they put it on Wisconsin Surplus to sell it. Clerk Bauer will get Denny from the Town to reach out to Nate.

IX. New Business

- a. Appoint two Commissioners to the Sullivan Joint Wastewater Commission: Paul made a motion and Wayne 2nd to appoint Ron Auerbach. Ron made a motion and Wayne 2nd to appoint Paul.
MOTION CARRIED 3-0 on both motions.

X. Old Business: NONE

XI. Community Input: NONE

XII. The next meeting will be Monday, July 11th at 5:00pm

XIII. Paul made a motion with Wayne 2nd to adjourn the meeting at 5:42pm. **MOTION CARRIED 3-0**