

**Town of Sullivan**  
**Board Meeting Minutes**  
**August 16, 2022 at 6:30pm**  
**Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Paul Goeglein, Supervisor Barry Boos, and Clerk Dawn Bauer were all present. Treasurer Shirley Boos was absent.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board outside the Town Hall, and the Facebook page by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2<sup>nd</sup> by Supervisor Boos to approve minutes from the Regular July meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Clerk Dawn Bauer read the Treasurer report. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Boos and 2<sup>nd</sup> by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0**

Account Balances

(*021) General Acct	84,563.60
(*798) Tax Income Acct	182,836.96
(*315) Capital Expenditure	299,008.45
(*937) Park Fund	8,301.09
(*541) Tax Collections Acct	381.69
(*912) Cemetery Perpetual Care	790.05
(*664) Cemetery Lot Sales	7,439.67
Cemetery CD #199	9,800.00
Cemetery CD #751	9,000.00
Cemetery CD #063	15,900.00
Cemetery CD #975	15,263.39

- B. **Fire District Report:** Fire Chief, Adam Werni was not present.

C. **Road Report:**

- 1) Denny said Scott Construction is working on paving and wedging the roads. In preparation of that, Denny and Andy did some patching of potholes and patching along the edges.
- 2) A John Deere tractor with a side arm mower was rented from S & R Egg Farm to do trimming of trees/brush along the roadsides.

D. **Clerk Correspondence:**

- 1) Population calculation was given to us by the State. As of the January 1, 2022 census the Town of Sullivan has 2,321 people which is a change of 113 people since the 2010 census.
- 2) A zoning ordinance violation was given to Mark Nuchell on Hwy 18 for the Auto Salvage place. It states that there are people living on the property, and also the property does not have an approved septic system. The notice states they will not be receiving an annual solid waste disposal operation license until the current violations are taken care of. They had until August 15<sup>th</sup> to contact Zoning to discuss.

E. **Chairman Correspondence:**

- 1) Chairman Buth and Denny had a meeting with Brian from the Highway Department regarding the paving of Hwy F through Rome next year. The DOT will be doing 36' wide. In front of the bars and Fire Department it is wider than 36' so they will pave the entire thing, and Town will be responsible for paying for the remainder in excess of 36'. This will be addressed when we do the 2023 budget and will need to allow about \$15,000 for it.
- 2) The renter of the Mill was awarded a Grant for new projects and will be doing some floor and roof repairs to the building at no cost to the Town.
- 3) There have been a few residents that contact Chairman Buth about the roadside mowing and trimming that is being done.

- F. **EMS Report:** Chief Brad Bowen was not present.

- G. **Planning Committee Report:** John Kannard was present and there are some agenda items to discuss.

- H. **Cemetery:** Kent Hoffman was not present.

## VI. Hearing from Citizens

- A. **Dan Novak-W660 Rome OakHill Road:** He wanted to Thank the Town for repairing his road. He said it is very much appreciated. He asked if the material that was used will harden, and Chairman Buth said after about 2 weeks it will harden.
- B. **Ryan Kornkven-N3421 Bente Road:** Ryan stated that he talked to Chairman Buth earlier about the mowing that was done on his road. He stated that he is not happy with how it was done. He said they took down multiple trees that didn't need to be taken down, and knocked trees into the river. He said that he is already mowing and taking care of that part and the trees were not in the way. He asked if the Town got a permit from the DNR, and Chairman Buth explained that we don't need a permit if we are within 33' of the right-of-way of the center of the road. Chairman Buth said he will reach out to our DNR contact to see if we in fact need a permit. Ryan suggested that in the future the homeowners be notified when major work is going to be done by their house. Chairman Buth said they would look into it.

## VII. New Business

- A. **Discussion & possible approval of rezone request from William and Diane Thomas:** John Kannard said the Planning Committee approved it, and after discussion, Supervisor Goeglein made a motion and Supervisor Boos 2<sup>nd</sup> to approve the rezone. *MOTION CARRIED 3-0*
- B. **Discussion & possible approval of multiple requests from Brian & Natalie Walters along Hardscrabble Road:** Requests include Thomas' property line and their property line. They both want to square out their properties. After explanation and discussion, Supervisor Boos made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve the requests. *MOTION CARRIED 3-0*
- C. **Discussion and possible approval of rezone request from James & Steven Mesmer along County Road F:** They want to create a lot to possibly build on in the future. Supervisor Boos made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve the request. *MOTION CARRIED 3-0*
- D. **Discussion and possible approval of text changes to Jefferson County Zoning Ordinance to comply with Ch. 91 pr DATCP findings:** Supervisor Boos made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve the changes. *MOTION CARRIED 3-0*
- E. **Discussion & possible action regarding the Town's recycling center:** Denny stated that often times, the dumpsters get full and he has to close and lock the gate to prevent residents from putting garbage on the ground around the dumpsters. Supervisor Goeglein caught some people dropping off things and they were not residents. Denny asked the Board for ideas on how to handle the situation. Supervisor Boos said that we need to still make it accessible for our residents, however we need to regulate it more. Denny said he would try to come up with a user guide that residents have to abide by. Chairman Buth agreed that when the dumpsters are full, he should close and lock the gate. Another resident suggested a sign-in sheet.
- F. **Guest Speaker: Scott Johnson for State Assembly 33<sup>rd</sup> District:** Chairman Buth said Mr. Johnson was running late and if he arrives before the meeting is over, he will let him speak.

## VIII. Old Business:

- A. **Report from Supervisor Boos about Chicken Ordinance complaint:** Supervisor Boos said that he has been over to the property and hasn't necessarily seen chickens on the complaining residents' lawn, but he has seen them walking around and not in an enclosure like the Ordinance states. Therefore, Chairman Buth said we need to follow Ordinance guidelines and send a written warning to the owner of the chickens and give him 30 days in which to comply by. Clerk Bauer will write up the warning and send it Certified mail.
- B. **Discussion & possible action regarding East driveway entrance off Liberty Street:** The Board discussed the options. The driveway is used by the church and during elections, and therefore it would not be a good idea to take it out and make it all grass. Denny said he was approached by resident Jason Pagel who lives across the street from the entrance. He asked if there was any way to remove the old asphalt and lower the elevation or pitch it towards the South so that any water will not run into his yard. He asked that if the asphalt is replaced, that it is done correctly. Chairman Buth stated that if it's done the right way, it will cost a lot more money that we have in the road budget this year, and is suggesting that it be discussed in the 2023 budget.
- C. **Discussion & possible approval for WWII display by Historical Society for October 14-15:** After short discussion, Supervisor Boos made a motion and Supervisor Goeglein 2<sup>nd</sup> to allow the Historical Society to use the gym for this event. *MOTION CARRIED 3-0*

**D. Review & possibly approve HVAC proposals:** Only one proposal was received by the time of the meeting and therefore will have to be discussed at next month's meeting. Some of the contractors suggested putting a forced-air system in the meeting rooms and possibly some unit heaters in the rest of the building. However, this would cause problems with the building inspector because then we would have to bring the rest of the building up to code, and use fresh air exchanges moving away from our boiler system. Therefore, they are updating their proposals to include that.

**IX. Other Non-Action Items:** NONE

**X. Set next Town meeting:** The September meeting will be held on Tuesday, September 6<sup>th</sup> at 6:30pm.

**XI. Adjourn:** Supervisor Goeglein made a motion to adjourn the meeting with Supervisor Boos 2<sup>nd</sup> at 7:06pm  
***MOTION CARRIED 3-0***

Respectfully Submitted, Dawn Bauer, Clerk