

Town of Sullivan
Board Meeting Minutes
July 12, 2022 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Paul Goeglein, Clerk Dawn Bauer, and Treasurer Shirley Boos were all present. Supervisor Barry Boos was absent.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board outside the Town Hall, and the Facebook page by Clerk, Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Chairman Buth to approve minutes from the Regular June meeting. **MOTION CARRIED 2-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board Members and a motion was made by Supervisor Goeglein and 2nd by Chairman Buth to approve the report and payment of the bills. **MOTION CARRIED 2-0**

Account Balances

(*021) General Acct	66,517.85
(*798) Tax Income Acct	207,818.46
(*315) Capital Expenditure	298,981.16
(*937) Park Fund	8,300.47
(*541) Tax Collections Acct	274.11
(*912) Cemetery Perpetual Care	710.84
(*664) Cemetery Lot Sales	7,439.12
Cemetery CD #199	9,800.00
Cemetery CD #751	9,076.86
Cemetery CD #063	15,933.95
Cemetery CD #975	15,263.39

- B. **Fire District Report:** Fire Chief, Adam Werni was not present.

- C. **Road Report:**

- 1) Denny said that Jim Shuda will be arriving soon and would like to do a short report on our heating system for the Community Center. Chairman Buth said we can put him under non-action items to discuss.
 - 2) Denny and Andy are prepping the various roads that Scott Construction will be paving soon. They are doing roadside mowing and keeping grass short so that they are able to get the paving done. Scott Construction will probably not start until August, so Denny has some potholes that he would like to fix in the meantime.
 - 3) They have replaced some faded/damaged road signs, and working on fixing posts as well.
 - 4) A list of all the items that the Town had on Wisconsin Surplus was given to the Board members and a check will be coming soon. There was an item that the Town had listed for the Sanitary District, so Treasurer Boos will cut a check to the Sanitary District for the proceeds from that items' sale.

- D. **Clerk Correspondence:** *NONE*

- E. **Chairman Correspondence:** *NONE*

- F. **EMS Report:** Chief Brad Bowen was not present.

- G. **Planning Committee Report:** John Kannard was not present, however there are two agenda items to discuss.

- H. **Cemetery:** Kent Hoffman said in July and August, they will get some volunteers to start cleaning up the Hardscrabble Cemetery.

- VI. **Hearing from Citizens**

- A. **Jason & Joey Page; W1934 Main Street:** They signed up to discuss the driveway entrance, however since it is an agenda item, they will hold their comments until then.

- B. **Charlene Bliss-Beyer W2073 Autumn's Rest Court:** This Town Resident, also a Sanitary District No. 1 customer, hand-delivered 19 FOIA requests to the Town Clerk, Dawn Bauer, and also Dawn Bauer, the Sanitary District No. 1 Clerk. Mrs. Bauer signed all the paperwork to accept them, and also copies for all the Town Board members, and all the Sanitary District No. 1 Commissioners. Chairman Buth asked if Ms. Bliss-Beyer wanted to address the Board and that she was allowed 3 minutes to speak. Ms. Bliss-Beyer summarized her reason for addressing the

Board, in that on June 13th due to a storm, power went out at the Lift Station in Autumn's Rest subdivision and ultimately her basement was flooded. She stated that she contacted the people that were listed on the Town's website. She stated that she sent 19 FOIA's, and upon receiving a letter from the Sanitary District attorney stating that the Town Board, and Sanitary District board are two separate entities, and therefore she then sent to separate packets of the FOIA's-one to the Town Board and one to the Sanitary District Board. She discussed the Oaths of Office, Bonds, Insurance, etc. and felt that the turnaround time was inefficient. Clerk Bauer explained that per the Sanitary District's legal counsel, we were told that we did NOT have to get these documents within the 5 days stated on the 19 FOIA requests, and council also suggested that the Clerk gather all the information and send it all at once-a task that took several days to complete. Clerk Bauer explained that the Sanitary District meetings are held on the 2nd Monday of the Month and that the Town Board is a totally separate entity. The 3-minute time limit expired and Chairman Buth asked if Ms. Bliss-Beyer had anything else to address the Board about, or if she just wanted to question the Clerk.

- C. **Mike Funk W2068 Autumn's Rest Court:** Mr. Funk chose to give his 3-minute allotment to Ms. Bliss-Beyer. Ms. Bliss-Beyer stated that the Sanitary District and the Town Board work in tandem, and Chairman Buth explained that is NOT the case. He stated that the Town Board does not hear issues pertaining to the Sanitary District and does not have any decision-making on the Sanitary District. Ms. Bliss-Beyer asked what happens when a resident has a problem with sewage backing up, and explained that in her phone call to Chairman Buth she demanded a meeting to be called immediately to discuss the problem. Chairman Buth explained that he did take her call and listen to her, however the Town Board Meeting is NOT the place to discuss a Sanitary District issue.
- D. **Jimmy Messmer regarding the Junk Parade:** Head of the Junk Parade committee, Jimmy passed out his contact information along with a packet of information for the Board. He explained that he went to the Village Board meeting and between the Village Board, and the Fire Department, they were not in favor of the Junk Parade. He explained they are hiring 2 sheriffs to help police during the parade. They are also taking precautions such as \$1M umbrella insurance policy, and supplying fire extinguishers to each float. They have several volunteers to help control the parade, and also to set up and clean up everything. Jimmy explained that the parade will end on Froelich Road and County Road F and will NOT be going into the Village of Sullivan. Chairman Buth asked if any Town residents had anything to comment, and then said since the parade is on County Roads, and not Town property, the Town has no issues with having the parade go through the Town.

VII. New Business

- A. **Discussion & possible approval of rezone request by Scott & Jennifer Hussinger on Rome Oak Hill Road:** After discussion, Supervisor Goeglein made a motion and Chairman Buth 2nd to approve the rezone. *MOTION CARRIED 2-0*
- B. **Guest Speaker Don Vruwink**
- C. **Discussion about East driveway entrance off Liberty Street:** The Town reached out to Scott Construction to ask if they could patch and chip seal it, and they said it was too far gone to repair. He recommends doing a 2" cold mix overlay 23' wide by 230' long. The quote was \$11,700 to redo the entrance. We have funds available through the ARPA money. Denny said the apron has been patched several times, and he has put gravel down as a temporary fix but it just washes into the road. He has cleaned and swept and is prepared to use our patch material for the apron if the Board approves that. Resident Jason Pagel who live across the street spoke up and stated that the driveway goes straight across to their yard, and all the gravel mentioned by Denny gets washing right into their yard. He suggests that they tear it out, and put grass in there. Denny agreed. Joey Pagel said there is no culvert to divert the water and the grate that used to be on Main Street has collapsed. Both Pagels have said they have gotten flooding in their basement. Chairman Buth said that if we put grass in that entrance way, it might be a little busy having only 2 entrances especially around election time. Joey asked if the Town would consider a solution to keep the water from going into their basement. Chairman Buth asked that this item be tabled until all Board members are able to take a look themselves.
- D. **Discussion from Historical Society regarding World War II display:** Irene Turner, President from the Historical Society was present and the Museum & Historical Society of Jefferson County want to do a WWII display in the gym. It would be October 14-15 and open to the public. Chairman Buth stated that after we look at the schedule to see if it's occupied, we will put it on the August agenda to approve.

E. Discussion & possible approval of new voting booths: Chairman Buth said we need to keep researching to find something that will work.

VIII. Old Business:

A. Report from Supervisor Boos about Chicken Ordinance complaint: Supervisor Boos was not present to report therefor it will be put on next month's agenda to discuss.

IX. Other Non-Action Items: Jim Shuda from Lake Country Heating & Cooling was present to discuss the heating options for the Town Hall. He asked the Board a few questions regarding what the plan is going forward. He stated that there was a leak, and depending on how much they want to spend and what the building will be used for in the future there are several options. Chairman Buth stated that they want 3 meeting rooms, 2 bathrooms, and 1 kitchen to be about 68 degrees in the winter and the gym not freeze. He suggests having one thermostat for all 3 rooms. He said the residual heat from the rooms is good enough for the hallway. Jim will take all the answers and put together a quote.

X. Set next Town meeting: The August meeting will be held on Tuesday, August 2nd at 6:30pm.

XI. Adjourn: Supervisor Goeglein made a motion to adjourn the meeting with Chairman Buth 2nd at 7:26pm
MOTION CARRIED 2-0

Respectfully Submitted, Dawn Bauer, Clerk