

**Town of Sullivan**  
**Board Meeting Minutes**  
**September 6, 2022 at 6:30pm**  
**Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Scott Buth.
- II. **Roll Call:** Chairman Scott Buth, Supervisor Paul Goeglein, Supervisor Barry Boos, Clerk Dawn Bauer, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, on the board outside the Town Hall, and the Facebook page by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Boos and 2<sup>nd</sup> by Supervisor Goeglein to approve minutes from the Regular August meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**
  - A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board members and a motion was made by Supervisor Goeglein and 2<sup>nd</sup> by Supervisor Boos to approve the report and payment of the bills. **MOTION CARRIED 3-0**

Account Balances

(*021) General Acct	50,632.17
(*798) Tax Income Acct	348,355.33
(*315) Capital Expenditure	299,037.94
(*937) Park Fund	8,301.29
(*541) Tax Collections Acct	381.70
(*912) Cemetery Perpetual Care	976.05
(*664) Cemetery Lot Sales	7,439.67
Cemetery CD #199	9,800.00
Cemetery CD #751	9,000.00
Cemetery CD #063	15,900.00
Cemetery CD #975	15,263.39

**B. Fire District Report:** Fire Chief, Adam Werni was not present.

**C. Road Report:**

- 1) Denny gave the Board some paperwork regarding the recycling center for the town of Rome in Adams County, WI. It shows that the residents there have a placard that they have in their cars showing they are a town resident and allowed to use their recycling center. He stated that our recycling center has just been getting filled up very fast, and that people just put stuff on the ground if the dumpsters are full and then he and Andy spend a lot of time cleaning up. He usually has the gate locked until Wednesday morning when they come to empty the dumpsters. He feels there should be some guidelines set up to make it more efficient. Supervisor Boos suggested they take the paperwork home to look at it, and have it on the agenda for next month to discuss more.
- 2) He said that Andy has been out with the rented tractor/mower doing brush on the roadsides.
- 3) Denny said that he feels we need to revisit the HVAC options with the 3 companies that previously bid on them. He suggested having a special meeting to discuss. Chairman Buth decided to set a special meeting for Thursday, Sept 8<sup>th</sup> at 6:30pm.

**D. Clerk Correspondence:**

- 1) NONE.

**E. Chairman Correspondence:**

- 1) Chairman Buth said that next month will be his last month as the Town Chairman. He will submit his resignation at the end of the October meeting. The Supervisors and Clerk must then appoint a new chairman in the interim.

**F. EMS Report:** Chief Brad Bowen was not present. Supervisor Boos asked that Clerk Bauer reach out to Chief Bowen and ask him to come to the next meeting since it's been a while since he attended.

**G. Planning Committee Report:** John Kannard was present and there are some agenda items to discuss.

**H. Cemetery:** Kent Hoffman was not present.

## VI. Hearing from Citizens

1. **Charlene Bliss Beyer-W2073 Autumns Rest Ct:** On the calendar she noticed a Planning Committee meeting on August 30<sup>th</sup> and the time said 12pm-8pm. She wondered if there was an 8-hour meeting. Clerk Bauer said it was a typo. She then asked who is responsible for posting the minutes on the website and Clerk Bauer said she gets them from the Planning Committee after they are approved. She commented that there are a few meeting minutes that do not show up on the website and Clerk Bauer said she will work on getting them posted. She then looked at the Clerk and said “now you are Dawn Lynn AND Dawn Bauer”. Clerk Bauer said she is no longer Dawn Lynn and Charlene asked when that changed. Clerk Bauer stated when she got married in January of 2021. Charlene said, “In November of 2021 when you did the taxes...”. Chairman Buth stated that Clerk Bauer doesn’t do the taxes and therefore we cannot talk about it. He then asked her what she wants from the Board tonight. She said the form that was sent to the WI Dept of Revenue on November 16<sup>th</sup> was sent as Dawn Bauer and was a little confusing. On November 23<sup>rd</sup>, a letter was sent to the County about a meeting that the Sanitary District had to levy taxes. This special tax was added on December 3<sup>rd</sup>. Supervisor Goeglein stated that the Sanitary District is a separate entity and this needs to be brought up at a Sanitary District meeting. He also explained that this is just put on the tax bills for the residents in Section 17-not the whole town. She would like to have something put on the agenda about special assessment and the taxes that were assessed. Clerk Bauer asked what exactly she wanted on the agenda. She said “the November/December information that was sent to the Department of Revenue and the County for the taxes”. Then she said the reason she came to the meeting is because she had sewer backup in her home and someone on the Town Board harassed her, and do not have Oaths of Office or proper bonds.
2. **AJ Luebke N3815 E Water Street:** He said he’s trying to figure out what he can do about East Water Street because it divides his two parcels. He would like to see what his options are for eliminating East Water Street which is a dead end. Chairman Buth said that he needs to get on the Planning Committee meeting agenda and then John Kannard can give him his options. He said he already did that, however John stated that he has not been on any agendas. Zoning told him he needed to get the Town to fill out a form. Chairman Buth stated again that he needed to get on John’s agenda before the Town will have it on their agenda.

## VII. New Business

- A. **Discussion & possible approval of rezone request from James & Karen Larson on Northey Road:** John Kannard said that the Planning Committee recommends approval. After discussion, Supervisor Boos made a motion and Supervisor Goeglein 2<sup>nd</sup> to approve the rezone request. **MOTION CARRIED 3-0**
- B. **Discussion & possible approval of Conditional Use amendment by Andrew Bauer at W2193 Staude Rd to increase number of dogs for Kennel License:** A letter written by Andrew Bauer stated that his business has grown and they would like to increase the number of dogs in their kennel license from 10 to 20. Supervisor Boos asked if there was any complaints from neighbors, and the other Board members stated they haven’t heard anything. After discussion, Supervisor Goeglein made a motion and Supervisor Boos 2<sup>nd</sup> to approve the amendment. **MOTION CARRIED 3-0**

## VIII. Old Business:

- A. **Review & possibly approve HVAC proposals:** It was determined that the Board would have a special meeting on Thursday October 8<sup>th</sup> to discuss the HVAC proposals.

IX. **Other Non-Action Items:** Scott Johnson, Republican candidate for the 33<sup>rd</sup> Assembly was present to speak to the Board and residents. He said that he would like to see both parties working together to get things done. He left some literature for the residents.

X. **Set next Town meeting:** The October meeting will be held on Tuesday, October 4<sup>th</sup> at 6:30pm.

XI. **Adjourn:** Supervisor Boos made a motion to adjourn the meeting with Supervisor Goeglein 2<sup>nd</sup> at 7:04pm  
**MOTION CARRIED 3-0**

Respectfully Submitted, Dawn Bauer, Clerk