

SULLIVAN JOINT WASTEWATER COMMISSION MEETING MINUTES

The Sullivan Joint Wastewater Commission Meeting was called to order at 6:00pm on Tuesday, September 27, 2022, at the Village Hall, 500 Madison Avenue. The meeting is being held in compliance with Wisconsin Open Meetings Law. Board members present: Gary Kernodle, Ron Auerbach and Kent Hoffman. Absent: Paul Goglein and Randy McHugh.

Approval of August 23, 2022, Meeting Minutes

An Auerbach/Hoffman motion carried on a voice vote to approve August 23, 2022, meeting minutes.

Approval/Review Monthly True-up

An Auerbach/Kernodle motion carried on a voice vote to approve the monthly true-up.

Approval of Contract A Pay Request

A Hoffman/Auerbach motion carried on a 3 to 0 roll call vote to approve Contract A Pay Request in the amount of \$97,869.78 to CD Smith.

Approval of Contract B Pay Request

None.

Discussion/Approval of any Work Directives and/or Change Orders

None.

Discussion/Approval of Added Insurance Coverage

A Hoffman/Auerbach motion carried on a voice vote to approve the added property and liability insurance in the amount of \$7,374.00.

Approval of Truck Undercoating, Bedliner, and Lights

An Auerbach/Hoffman motion carried on a voice vote to approve Ziebart to perform the undercoating and bedliner on the truck in the amount of \$1,750.00

A Hoffman/Auerbach motion carried on a voice vote to approve 10-33 Vehicle Service to add a light bar and back-up alarm to the truck not to exceed \$3,000.00.

Approval of Purchase of a Copier and Maintenance Agreement

A Hoffman/Auerbach motion carried on a voice vote to have Ryhme Business order a Sharp copier for the amount of \$1,429.41 and a maintenance agreement

for the amount of \$30.11 a month. The copier will be paid out of grant allowances.

Discussion/Approval to have a Financial Audit Completed

Tabled until next month.

Discussion on Phone Reimbursement

A Kernodle/Hoffman motion carried on a voice vote to approve to get 2 smart phones through the US Cellular State Plan for an on-call phone and an office phone.

Discussion on Budget

The proposed budgeted numbers were presented by Cassie Elmer and next month the budget will be available for approval.

Review and Updates on the Wastewater Treatment Plant Construction

Monday, October 3rd, 2022 the District will be able to switch over to the new system. The Village is waiting on the FAA to approve the permit for our antenna tower to communicate to the main wastewater plant.

Approval of Vouchers

The commission approved vouchers in the amount of \$213,848.20.

Adjournment

An Auerbach/Hoffman motion carried on a voice vote to adjourn at 7:09pm.

Heather Rupnow
Deputy Secretary/Treasurer
Posted: 10/7/2022