

**Town of Sullivan
Board Meeting Minutes
February 7, 2023 at 6:30pm
Town Hall-N3866 West Street, Sullivan**

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos.
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Clerk Dawn Bauer, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Regular December meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**
 - A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board members and a motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0**

Account Balances

(*021) General Acct	231,824.67
(*798) Tax Income Acct	6.24
(*315) Capital Expenditure	138,768.91
(*937) Park Fund	8,302.73
(*541) Tax Collections Acct	872,569.90
(*912) Cemetery Perpetual Care	994.12
(*664) Cemetery Lot Sales	7,644.23
Cemetery CD #199	9,807.42
Cemetery CD #751	9,015.88
Cemetery CD #063	15,911.96
Cemetery CD #975	15,271.09

- B. **Fire District Report:** Fire Chief, Adam Werni was not present to give a report. Supervisor Goeglein stated that the new radio system for the Fire Department is still not working properly. He also said that the Fire Department is in the process of writing a Grant to help replace the old engine they have.
- C. **Road Report:**
 - 1) Denny was not present, however Chairman Boos stated there isn't much going on with the roads.
- D. **Clerk Correspondence:**
 - 1) The engagement letter and contract was received from Johnson Block for the year end work they do. After discussion, Chairman Boos signed the letter and contract.
 - 2) A 2nd notice of Ordinance Violation was received for W1658 Froelich road for storing salvageable material without the proper permits. It also states that they are still waiting for their Sanitary Permit application. They have until February 20th to correct the violation.
 - 3) An email was received from Sarah Lembrecht about her parents splitting off part of their land for her to reside. There may be an issue regarding road frontage. Chairman Boos said he would rather wait to discuss until Denny comes back next month.
- E. **Chairman Correspondence**
 - 1. Chairman Boos stated that on the agenda in March, they will discuss and possibly approve a final policy for the Recycling Center.
- F. **EMS Report:** Chief Brad Bowen was not present.
- G. **Planning Committee Report:** John Kannard was present & there is an agenda item to discuss.
- H. **Cemetery:** Kent Hoffman was present and stated there were 2 burials since he last reported. He said that Eagle Enterprises, who we use to dig the graves, has raised their prices, and so we will have to add that to our price list as well. He said that they are looking into improving the road in Riverview Cemetery. In May, they will start to fix/clean the headstones in Riverview.

VI. Hearing from Citizens

- A. Caroline Soleska from W4402 Hwy 18 is in charge of Nancy Ellis' estate (W3802 Liberty Street). She had a survey done and is wanting to sell the property, but has questions about the road right-of-way/easement between Wayne & Shirley Boos', and Nancy Ellis' house. Supervisor Kannard stated that he will check into it and see if he can help her.

VII. New Business

A. Discussion & possible approval of lot division request for Lot 26 in Prairie Ridge

Subdivision: Neighbors Theodore & Julie Jordan, and Nicholas LaRusso & Linda Teeter explained that Lot 26 is between their two lots, and they want to split it between the two of them. After discussion, Supervisor Goeglein made a motion and Supervisor Kannard 2nd to approve the request. ***MOTION CARRIED 3-0***

VIII. Old Business: NONE

IX. Other Non-Action Items: NONE

X. Set next Town meeting: The March meeting will be held on Tuesday, March 7th 2023 at 6:30pm.

XI. Adjourn: Supervisor Kannard made a motion to adjourn the meeting with Supervisor Goeglein 2nd at 6:56pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Bauer, Clerk