

Town of Sullivan
Board Meeting Minutes
March 7, 2023 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos.
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Clerk Dawn Bauer, and Treasurer Shirley Boos were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Regular February 2023 meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**
 - A. **Treasurer's Report:** Shirley Boos read the Treasurer report. Monthly revenues and invoices were reviewed by the Board members and a motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0**

Account Balances

(*021) General Acct	88,472.44
(*798) Tax Income Acct	460,583.47
(*315) Capital Expenditure	138,811.49
(*937) Park Fund	8,303.37
(*541) Tax Collections Acct	1,977.23
(*912) Cemetery Perpetual Care	994.20
(*664) Cemetery Lot Sales	7,830.80
Cemetery CD #199	9,811.13
Cemetery CD #751	9,031.79
Cemetery CD #063	15,917.85
Cemetery CD #975	15,274.94

B. Fire District Report: Fire Chief, Adam Werni was not present to give a report.

C. Road Report:

- 1) Denny reminded the Board that they need to schedule a date for the road inspection. Chairman Boos said we will schedule one at the April meeting.
- 2) The DNR has contacted Denny regarding the Dam and the requirements they have. One of the requirements is to get a survey done by a certified engineer. Chairman Boos said they will most likely schedule a special Board meeting with the DNR. They decided to schedule a special meeting for Wednesday, March 15th. Time is TBD.
- 3) Riverview Cemetery-there have been some burials there this winter. Denny cleared and brushed everything however the ground is very soft and the driveway is difficult for the vault truck and other trucks to get into. Sexton Kent Hoffman may want to use some of the money in the Cemetery Funds to build up the road a bit more.
- 4) The salt shed is supposed to be inspected within the next month. Denny said he got some bids to replace the roof of the salt shed because there are some leaks.

D. Clerk Correspondence:

- 1) Johnson Block submitted the year-end Journal Entries and reports to the Clerk. Once the reports are approved by the Board, they will submit the CT form. Clerk Bauer will enter the year-end journal entries.

E. Chairman Correspondence

- 1. NONE

F. EMS Report: Chief Brad Bowen was not present.

G. Planning Committee Report: John Kannard was present however they did not have a meeting this month.

H. Cemetery: Kent Hoffman was not present.

- VI. Hearing from Citizens:**
- A. James Taylor-N3892 Jefferson Street wanted to discuss the wood burner that his neighbor across the street (N1391 Jefferson Street). He said last week they were burning something and it smelled very bad. He wondered if it was possibly toxic. Chairman Boos said he would look at it and talk to them to decide what action to take.
- VII. New Business**
- A. **Discussion & possible approval of text amendment to the Jefferson County Zoning Ordinance:** There were some minor changes in wording that needed to be approved. After the Board looked at it and discussed, Supervisor Goeglein made a motion and Supervisor Kannard 2nd to approve the changes. *MOTION CARRIED 3-0*
 - B. **Discuss & set dates for the Open Book and Board of Review:** Clerk Bauer explained that the Open Book would be done via phone call to the Assessor's Office. It was decided that the Open Book would be on May 25th from 9-11am. The Board of Review will be on June 7th from 2-4pm.
 - C. **Discussion & possible approval of Temporary Liquor License for the Rome Raiders:** The Rome Raiders will have their first home game on May 7th and are looking to get their annual temporary liquor license. Supervisor Goeglein made a motion and Supervisor Kannard 2nd to approve the liquor license. *MOTION CARRIED 3-0*
- VIII. Old Business: Discussion & possible approval of Final Recycling Center Policy:** The policy that we have been using over the last several months has been working for the most part, and therefore we are going to continue using it. Supervisor Goeglein said that a few people have shown interest in volunteering some hours on Saturday in the Summer to sit at the Recycling Center to allow residents to use it.
- IX. Other Non-Action Items:** The Annual Meeting will be held on Tuesday, April 18th at 6:30pm. Since it is to be held on the 3rd Tuesday of April at the same time and place as last year, no notice is needed, and no agenda needs to be posted.
- X. Set next Town meeting:** Due to the April Election on the 1st Tuesday in April, the April meeting will be held on Monday, April 10th 2023 at 6:30pm.
- XI. Adjourn:** Supervisor Goeglein made a motion to adjourn the meeting with Supervisor Kannard 2nd at 7:28pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Bauer, Clerk