

Town of Sullivan
Board Meeting Minutes
April 10, 2023 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos.
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, and Clerk Dawn Bauer were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve minutes from the Regular March meeting, and the Special meeting on March 22nd. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**
 - A. **Treasurer's Report:** Deputy Treasurer, Dawn Bauer read the Treasurer report. Monthly revenues and invoices were reviewed by the Board members and a motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0**

Account Balances

| | |
|--------------------------------|------------|
| (*021) General Acct | 54,729.42 |
| (*798) Tax Income Acct | 330,645.32 |
| (*315) Capital Expenditure | 138,832.79 |
| (*937) Park Fund | 8,303.69 |
| (*541) Tax Collections Acct | 315.07 |
| (*912) Cemetery Perpetual Care | 994.20 |
| (*664) Cemetery Lot Sales | 7,848.80 |
| Cemetery CD #567 | 15,274.94 |
| Cemetery CD #415 | 9,031.79 |
| Cemetery CD #759 | 9,811.13 |
| Cemetery CD #023 | 15,917.85 |

B. **Fire District Report:** Fire Chief, Adam Werni was not present to give a report.

C. **Road Report:**

- 1) Denny said that there was a company that contacted him about laying telecommunications fiber optic network throughout Jefferson County and they're asking if we have any permits or fees for this. Denny said that in the past there have been some problems with companies not "cleaning up" after the project is done. He believes we should try putting something in place. Supervisor Kannard agreed. Clerk Bauer will email the company back and see if they can give us a map or at least the roads they will be working with.
- 2) Denny and Andy will start to patch potholes this month. They contacted Scott Construction to get materials.
- 3) The DNR had given Denny some directives on the Mill Race on things they need to do. Chairman Boos said going forward, it sounds like the DNR will require a lot more to make things compliant and up to their standards.

D. **Clerk Correspondence:**

- 1) An email was sent from the county with a list of 2 properties in the Town that will be going into foreclosure. One was on Meadow Lane and one on Summer Hill Drive.
- 2) A resident, Sarah Lembrich whose parents were talking about splitting their land for her to build on. She emailed and said they have changed their mind and will be contacting the neighbors to see if they can purchase some of their land.

E. **Chairman Correspondence**

- 1. Clerk Dawn Bauer was appointed as Deputy Treasurer until the Town Board hires a new Treasurer.

F. **EMS Report:** Chief Brad Bowen was not present to give a report.

G. **Planning Committee Report:** John Kannard said they did not have a meeting this month.

H. **Cemetery:** Kent Hoffman said that his Cemetery Committee was looking at Riverview Cemetery, and the headstones are also in need of repair and will cost about \$700 to repair. The driveway is also in need of repair, and will take a lot more to fix. He said the East side needs to be laid out for new plots. Denny said he will work on leveling out the driveway to get ready for repairs. Kent said that they would take volunteers to help clean up throughout the summer.

- VI. Hearing from Citizens:**
- A. Micah & Toby, the new owners of Pickets came in to introduce themselves to the Board. They said they are close to opening up again. They're thinking about having an "Open House" in the middle of May.
- VII. New Business**
- A. **Discussion & possible approval of donation to Historical Society for Memorial Day Program:** Kari Boos was there to represent the H.S. and said that the \$250 we have donated in the past, less the \$1.00 of their annual lease payment, is sufficient to pay the speakers, and the band for their event. Supervisor Goeglein made a motion and Supervisor Kannard 2nd to donate \$250.00. **MOTION CARRIED 3-0**
 - B. **Set Road Inspection Date:** After discussion, it was decided that the inspection date would be Monday, April 17th at 4:00pm.
 - C. **Discussion about ARPA Deadline:** Clerk Bauer said the deadline to report is April 30th. As was approved in the Resolution last year, we will be giving \$80,000 to the Sanitary District to help repair sewer lines. We have until 2026 to use up the funds.
 - D. **Discussion of interviewing for Treasurer position:** Shirley Boos has put in her resignation for the Treasurer position. The Board has received 3 applicants and have scheduled them for interviews next Tuesday. Hopefully we will be able to pick a new Treasurer by the end of the month.
- VIII. Old Business: Discussion about DNR requirements for the Mill Race/Dam:** Supervisor Kannard asked engineer Deering to come in and look at in to see what he thinks. Chairman Boos wants to wait to see what his reports say before deciding anything. The two things the DNR wanted the Engineer to report on was the removal of the stumps, and the erosion problems.
- IX. Other Non-Action Items:** Supervisor Goeglein asked Chairman Boos if he talked to the resident that was burning pallets and other things causing black smoke to blow to the neighbors. Chairman Boos said the resident was not too cooperative, however the neighbor said he has not seen them burn anymore since then.
- X. Set next Town meeting:** The May meeting will be held on Tuesday, May 2nd 2023 at 6:30pm. Chairman Boos will be out of town for the meeting.
- XI. Adjourn:** Supervisor Goeglein made a motion to adjourn the meeting with Supervisor Kannard 2nd at 7:15pm
MOTION CARRIED 3-0

Respectfully Submitted, Dawn Bauer, Clerk