

Town of Sullivan Sanitary District No. 1

Meeting Minutes

Monday July 10, 2023 at 5:00pm

- I. **Call to order:** Chairman Paul Goeglein called the meeting to order at 5:00 pm
- II. **Roll Call:** Chairman Paul Goeglein, Commissioner Wayne Boos, Commissioner Ron Auerbach, and Clerk Bauer were all present.
- III. **Verification of Proper Notice:** Clerk Bauer said the agenda was posted on the board outside the Town Hall, and the Town of Sullivan website.
- IV. **Approval of minutes:** Ron made a motion and Wayne 2nd to approve the minutes from the regular June meeting. **MOTION CARRIED 3-0**
- V. **Financial Report:** Clerk Dawn Bauer had the Financial Report along with a list of bills to pay to present to the Commissioners. Ron made a motion and Wayne 2nd to approve the report and the payment of the bills **MOTION CARRIED 3-0**
- VI. **Clerk Correspondence:**
 1. A credit memo was received from Bitco Insurance for our Workers Comp in the amount of \$844.00. After discussion, the District decided to ask for a check instead of leaving the credit sit out there until next year.
 2. A letter was sent to the resident on Liberty Street that claimed she had her sewer capped off since they are doing renovations and it is not being occupied now. The letter states that she needs to produce something saying she got it capped off, and then pay \$2000 re-hookup fee when she decides to rent it out. Otherwise, she can just pay the 1st and 2nd quarter fees.
 3. It has come to the Clerk's attention that there is another resident that moved on to Meyer Court back in 2021 and has never paid sewer fees because we were unaware they moved there. As we have done with other residents, a letter was sent for them to pay the past due amounts without late charges by the end of the year.
- VII. **Chairman Correspondence:** N/A
- VIII. **Town & Country Engineering Report:** Ben was not present.
- IX. **Operators Report:** Nate was not present.
- X. **New Business:**
 - a. **Approval of Pay Request #27:** After discussion, Ron made a motion and Paul 2nd to approve pay request #27. **MOTION CARRIED 3-0**
- XI. **Old Business:** Ron brought up that the manhole on Milwaukee street needs to be fixed before plowing season. He suggested that Denny get in contact with Nate about it.
- XII. The next meeting will be Monday, August 14 2023 at 5:00pm
- XIII. Paul made a motion with Wayne 2nd to adjourn the meeting at 5:17 pm. **MOTION CARRIED 3-0**

Respectfully submitted, Dawn Bauer, Clerk