

Town of Sullivan
Board Meeting Minutes
June 6, 2023 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos.
- II. **Roll Call:** Chairman Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Goeglein and 2nd by Supervisor Kannard to approve minutes from the Regular May meeting, and the Special meeting on May 23rd. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**
 - A. **Treasurer's Report:** Treasurer, Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members and a motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0**

Account Balances

(*021) General Acct	37,902.33
(*798) Tax Income Acct	330,755.85
(*315) Capital Expenditure	138,880.72
(*937) Park Fund	8,304.41
(*541) Tax Collections Acct	585.77
(*912) Cemetery Perpetual Care	994.27
(*664) Cemetery Lot Sales	7,849.38
Cemetery CD #567	15,274.94
Cemetery CD #759	9,811.13
Cemetery CD #023	15,917.85
Cemetery CD #823	9,047.38

B. Fire District Report: No one was present to give a report

C. Road Report:

- 1) Denny had someone look at the Water St. culvert and may do a concrete box on the West side of the slab by the Fire Dept. and redo the storm drain and take the elevation down. He will be getting a quote from Gallitz Grading and Jaeckel Bros as well.
- 2) Denny helped some of the cemetery crew working on cleaning up the headstones at Riverview Cemetery.
- 3) Shouldering has been being done over the last month on several roads.
- 4) The Recycling Center has been cleaned up and re-organized for the citizens.
- 5) He got some bids on repairing the salt shed roof. The DOT came out for a Spring Inspection and noticed it leaking.
 - a. Norm Stoner asked why the door to the salt shed has been open and Denny stated that there is too much moisture inside and they need to air it out.

D. Clerk Correspondence:

- 1) Board of Review is tomorrow, and there is no one scheduled to come and dispute anything.
- 2) The recycling grant money has been approved and we will be receiving \$7030.75
- 3) A letter from the County Highway department was received about Road/Bridge Aid. It states that they will end those programs with the 2024 budget. The Town of Sullivan currently has \$40,100.00 in those accounts, and this must be used up by Dec. 31, 2024.

E. Chairman Correspondence: NONE

F. EMS Report: Chief Brad Bowen was present and handed out a packet to the Town Board members. He stated that there have been a number of motorcycle accidents in the last month. He has some employees that also ride motorcycles and are trying to come up with some sort of Social Media ideas to promote cycle safety. They have already done 4 times the amount of CPR training in the District compared to last year. They raised the part-time wages from \$14/hr to \$22/hr. Previously they had 45 open part-time positions and now they only have 5. 10 new people who have been training, will start work tomorrow.

G. Planning Committee Report: John Kannard said they had a meeting and the items are in New Business below.

- H. **Cemetery:** Kent Hoffman stated that the Hoffman Cemetery looked good for the Memorial Day celebration. Chairman Boos said he has heard from citizens about all of the cemeteries looking very well-kept. He said that they cleaned up the property line at Riverview Cemetery. Ron Auerbach said that they found the original arch with Riverview Cemetery name and said it needs to be cleaned up, sand blasted, powder coated and painted. Kent mentioned it would be nice to get signs like that for the other cemeteries also.
- I. **Special Guest appearance:** Deputy Eisenberg from the Jefferson County Sheriff's Department stopped in to see if any of our residents or Board Members had any concerns to share. Supervisor Goeglein stated that he has had some complaints about speeding on Highland Drive off of Hwy 18. The Deputy told him he would talk to the Sergeant and see about setting up "extra patrol" to sit on that road when they are free to observe.

VI. Hearing from Citizens

- A. Randy from the Mill wanted to talk about the Mill. 10 years ago they attached the skimmer, they got a grant and repaired a lot of things with that money. He said the system should have been set. Then February of 2021, Dan The Tree Man flooded the head race to add extra thickness to the ice and dropped trees across the berm. Randy said there was a lot of erosion and Chairman Boos and Denny stated they talked to the DNR and they are only concerned with the slope of the berm. Over the last month, he has gotten reports from DNR regarding repairing to the embankment. They stated that they would meet with the Town to address these things and Denny said they're waiting to hear from the Engineering company to get a proper drawing of what needs to be done. Barry has tried contacting them several times and haven't heard anything back yet. Randy said he could try to reach out to some Engineers himself.
- B. Norm Stoner wanted to also talk about the Mill. He reminded the Town Board that the DNR owns the dam, the causeway, and the park and has certain rules and regulations that must be followed. Chairman Boos stated that the Town Board does not want the Mill gone, but the DNR said they would get rid of it if they could.

VII. New Business

- A. **Discussion & possible approval of request from St. Luke's Church for a property division:** Barry Stephan stated that they want to divide the parsonage and the parking lot next to it, into two different parcels. After discussion by the Town Board, Supervisor Goeglein made a motion and Chairman Boos 2nd. Supervisor Kannard abstained because he was the surveyor on the parcels. **MOTION CARRIED 2-0**
- B. **Discussion & possible approval of replacing the stairs at the Mill:** Randy said that he would pay for the materials and do all the labor himself. Supervisor Kannard made a motion and Supervisor Goeglein approved to allow Randy to move forward on the repairs. **MOTION CARRIED 3-0**
- C. **Discussion & possible action on contributing to the new playground equipment at the Rome Raiders baseball park:** Kent Hoffman stated that the new equipment has been built and installed and the bill was sent to Dig N Kats. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to give \$500.00 to them for the equipment. **MOTION CARRIED 3-0**
- D. **Discussion & possible approval of issuing a Reserve Class B liquor license to Micahtoby, LLC for Pickets:** Micah Wood was hoping to be at the meeting but was not able to make it. He has stated that he is interested in getting the license, but wondered if the \$10,000 license fee was negotiable. This will be tabled until the next meeting for discussion.

VIII. Old Business

- A. **Discussion regarding Charter Spectrum being installed on Indian Point Road and WE Energies working on Rome OakHill Road:** Since the Town doesn't currently have any permits, fees, or requirements before someone can install any kind of infrastructure, Clerk Bauer emailed them both back and said they can go ahead.
- B. **Discussion regarding road repair at Riverview Cemetery:** Chairman Boos stated that Denny and Supervisor Kannard discussed it, and Supervisor Kannard said he contacted the Town's attorney to see if there's a conflict of interest if the Town hired his company to survey it.

IX. Other Non-Action Items:NONE

X. **Set next Town meeting:** Due to the Holiday, the July meeting will be Monday, July 10th at 6:30pm

XI. **Adjourn:** Supervisor Kannard made a motion to adjourn the meeting with Supervisor Goeglein 2nd at 7:24pm
MOTION CARRIED 3-0