

Town of Sullivan
Board Meeting Minutes
February 6, 2024 at 6:30pm
Town Hall-N3866 West Street, Sullivan

- I. **Call to Order:** The meeting was called to order at 6:30pm by Chairman Barry Boos
- II. **Roll Call:** Chairman Barry Boos, Supervisor John Kannard, Supervisor Paul Goeglein, Treasurer Stacy Riedl, and Clerk Dawn Bauer were all present.
- III. **Verification of Proper Notice:** The meeting notice/agenda was published on the Town website, Town Facebook page, and on the board outside the Town Hall, by Clerk Dawn Bauer.
- IV. **Approval of Minutes:** A Motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve minutes from the Regular January meeting. **MOTION CARRIED 3-0**
- V. **Reports & Correspondence:**

- A. **Treasurer's Report:** Treasurer, Stacy Riedl read the Treasurer's report. Monthly revenues and invoices were reviewed by the Board members. A motion was made by Supervisor Kannard and 2nd by Supervisor Goeglein to approve the report and payment of the bills. **MOTION CARRIED 3-0.** A motion was made by Supervisor Kannard to move \$80,000 into a CD at Premier Bank at 4.96% **MOTION CARRIED 3-0.**

Account Balances

(*021) General Acct	30,747.53
(*798) Tax Income Acct	142,320.78
(*315) Capital Expenditure	139,067.27
(*937) Park Fund	8,307.21
(*541) Tax Collections Acct	1,563,784.26
(*912) Cemetery Perpetual Care	27,816.60
Cemetery CD #367	9,339.74
Cemetery CD #567	15,628.36
Cemetery CD #759	10,038.14

- B. **Fire District Report:** No one was present to give a report.

- C. **Road Report:**

- 1) Denny said the work by WE Energies continues with new utility poles. They will be in town in about 3 weeks to start stringing the lines and taking the old poles down.
 - 2) The substation on Hwy P across from Fireman's Park on a 1.56 acre lot will be for sale to the public once the fence and transformer is taken down.
 - 3) The new power grid coming through town is 14,800 volts and goes to the substation and is dropped down to 5,000 volts which is distributed throughout the community. With the lower voltage, if a branch falls on the line it will burn right through the branch and will not cause disruption of service. With the higher voltage, if a branch falls, it will trigger an outage therefore causing service to be interrupted.
 - 4) There have been a lot of low hanging branches and limbs that have been cut. There were several trees and branches that went down in the snowstorm and had to be removed out of the roadway.
 - 5) The sand/salt has been replaced in the shed.
 - 6) Sod repair and raking along the roadsides are being done.
 - 7) Two roads that are in pretty rough shape are Turner and Staude. The Board should consider repairs to those roads when discussing things at the road inspection in the Spring.
 - 8) Our boiler inspection was done and everything looks good. Next inspection will be in 3 years.
 - 9) There is a leak in the hallway from the roof and Denny has been up there and noticed a few places where there is heavy snow and he will have to wait until it melts to see where the leak is coming from.

- D. **Clerk Correspondence**

- 1) On Decemer 22nd the Jefferson County Sheriff's Dept. received a complaint from a resident on Jefferson Street that their neighbor has a lot of cats. The report said the officer noticed at least 30 cats and talked to the owners about making sure they are seen by a vet and that the house is clean and they all have food and water. The owner said the cats all have AIDS and have been seen by vets in the past.

E. Chairman Correspondence

- 1) The Board needs to talk about expenses coming up in the Spring. They will talk about possibly building a new salt shed, possibly getting a new mower, possibly a wood chipper.
- 2) Chairman Boos, Supervisor Kannard, and Clerk Bauer all went to a Board of Review Training class in Whitewater. It is required that at least one member is certified every year. Treasurer Reidl will be watching the presentation online in March.

F. EMS Report: Chief Brad Bowen was present and provided the Board with his report. He stated that they got a new software provider to handle their systems. They had a job fair during the winter storm and still had 13 people show up. They hired 10 people from that. Brad also touched on the “Maintenance of Effort” program that was talked about at the Board of Review training. He said that the state of Wisconsin gave municipalities money to use towards emergency services, and now they want to make sure that they’re not receiving “lower” quality of service, otherwise the Shared Revenue will be taken back.

G. Cemetery: Kent Hoffman said there was one burial in January.

VI. Hearing from Citizens:

A. None

VII. New Business:

A. Discussion & approval of Johnson Block’s Memo of Understanding: After discussion about Johnson Block doing their year-end compilation once again, the Board agreed to sign the agreement again. They will be coming on February 9th.

B. Discussion & approval of Ordinance from Lake Country Municipal Court to add City of Delafield: After discussion, Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the Ordinance. *MOTION CARRIED 3-0*

C. Discussion & possible action on Grant for Rome Pond/Mill: Randy from Cadens said he is working with Ryan from Ruckert/Mielke to apply for a grant to help with some projects he wants to do. After discussion, Randy brought forward a resolution for the Town Board to pass in order to apply for the DNR Grant. Supervisor Kannard made a motion and Supervisor Goeglein 2nd to approve the resolution to apply for the Grant. *MOTION CARRIED 3-0*

VIII. Old Business:

A. Discussion & possible approval of Quick Claim Deed for Crowder Cemetery: Supervisor Kannard said due to the bad weather, he has been unable to go out to the Cemetery to do surveying work.

B. Discussion about possible re-evaluation with Associated Appraisal: The Board looked at prices for a full re-evaluation or just an outside inspection. We would have to do something in 2024-2025. Chairman Boos asked if there were other places that we want to check out for pricing. Supervisor made a motion and Supervisor Kannard 2nd to look into other appraisal companies. *MOTION CARRIED 3-0*

C. Discussion & possible action on hiring a new Building Inspector: There were 2 RFP’s received. Chairman Boos said he didn’t want to use the one from up North because they have a set monthly fee, and then the building permit fees on top of that. As for the other candidates, they work for the Village of Sullivan, and Concord and a few other municipalities around here. Supervisor Kannard said he talked to them and they are developing a website. Chairman Boos suggested looking at the fee structure of the local company and if the fees are the same, he would suggest going with them. Supervisor Kannard suggested getting their insurance information, and wants to make sure that they use the same structure that Greg Noll did. He suggested asking him to come to the March Board Meeting.

IX. Other Non-Action Items: NONE

X. Set next Town meeting: The March meeting will be Tuesday March 5th at 6:30pm

XI. Adjourn: Supervisor Goeglein made a motion and Supervisor Kannard 2nd at 7:08 pm *MOTION CARRIED 3-0*

Respectfully Submitted, Dawn Bauer, Clerk-