

Town of Sullivan is looking to hire a General Maintenance Worker

Duties Include:

- Monitor and inspect all Town roads, and road signs. Identify, report and make any needed repairs or maintenance.
- Monitor, inspect, and identify the need for building repairs or maintenance. Clean, maintain, and make minor repairs as needed.
- Monitor, inspect and ensure all Town equipment is maintained in a good, safe operating condition. Clean, maintain, and make repairs on equipment.
- Mow and maintain roadsides including clearing of obstructions and brush along road right-of-way.
- Mow cemeteries and parks.
- Plow, salt, and sand roads as needed for safe travel.
- Observe and follow all Town, County, State, and National safety rules, regulations, and procedures.
- Attend workshops and seminars as appropriate to become more knowledgeable and stay current.
- Other tasks or requests directed by the Town Board

Skills and Knowledge:

- A High School diploma, or equivalent with vocational/technical training in mechanics, or heavy operations, one to three years road maintenance/construction experience, or any combination of education and experience that provides equivalent knowledge, skills, and abilities. A commercial driver's license (CDL-Class B) and a good driving record are required.

Physical and Mental Abilities Required:

- Language; ability to read and comprehend written instructions and follow verbal instructions. Ability to assemble, copy, record, and transcribe data and information. Ability to provide a rational response to a variety of situations requiring the use of good judgement. Ability to communicate effectively with Town residents, and Town officials.
- Mathematics; ability to add and subtract, multiply and divide, calculate percentages, fractions, and decimals.
- Judgement and Situational Reasoning; ability to apply functional reasoning in performing routine functions for standard practices. Ability to exercise good judgement in situations involving a variety of predefined duties subject to frequent change.
- Physical; ability to maneuver equipment and machinery such as trucks, end-loaders, chainsaws, mowers, mechanics tools, and hand tools. Ability to perform for extended, non-standard hours in snow and other emergency situations. Ability to exert physical effort for work involving climbing, balancing, stooping, kneeling, crawling, lifting, carrying, pushing, and pulling.
- Environmental; ability to work under conditions exposed to temperature changes, odors, noise, chemicals, machinery, wetness, electrical currents, dust, and vehicular traffic.

**Go to townofsullivan.com for employment application and send, along with your resume to:
townofsullivan@centurytel.net**